



# BISHNU SUNAR

SALES ASSISTANT

📞 0527240452  
🏠 Deira, Dubai,  
✉️ sunrbsnu@gmail.com

## PROFESSIONAL SUMMARY

Highly motivated and results-driven Sales Assistant with [X] years of experience in providing exceptional customer service, supporting sales teams, and driving revenue growth. Adept at managing inventory, processing transactions, and handling customer inquiries with professionalism and efficiency. Proven track record of exceeding sales targets and contributing to team success..

## SKILLS

Excellent communication and interpersonal skills  
Strong multitasking and time management abilities  
Proficient in order taking and point-of-sale (POS) systems  
Knowledge of food and beverage menu items and specials  
Ability to handle cash and process payments accurately  
Experience in managing customer complaints and resolving issues  
Knowledge of health and safety regulations  
Ability to work efficiently as part of a team

## LANGUAGES

English  
Hindi  
Nepal

## PROFESSIONAL HISTORY

### PURCHASING REPRESENTATIVES

AAN ALBAHER PROJECT MANAGEMENT EST SERVICE / 12/2022

### SECURITY GUARD

SECURIGUARD MIDDLE EAST LLC / 07/2014 - 06/2022

### SALES ASSISTANT

BIGMART SUPERMARKET / 02/2012 - 01/2014

- Provide high-quality customer service by assisting with product selection, processing transactions, and addressing customer inquiries.
- Manage inventory levels, perform stock checks, and assist with restocking shelves to ensure product availability.
- Collaborate with sales team to achieve monthly sales goals and provide feedback on customer preferences and trends.
- Handle cash and credit transactions accurately, including issuing receipts and managing returns and exchanges.
- Maintain a clean and organized sales floor, ensuring that merchandise is displayed according to company standards.

## EDUCATIONAL HISTORY

### TRINITY INTERNATIONAL COLLEGE

+2 PASSED, CLASS OF 04/2010

