



# SHREYA BOHARA

Produce clerk



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Nepalese



Dubai, United Arab Emirates

## EDUCATION

### KANYA MA VI

- Secondary Education Examination
- +2 in management

### Passport Detail

PASSPORT NO : PA3215880  
ISSUE DATE : 23 AUG 2024  
EXPIRY DATE : 22 AUG 2034  
VISA STATUS : VISIT VISA

## SKILLS

- Management Skills
- Service-oriented mindset
- Product knowledge
- Public Relations
- Critical Thinking
- Communication skills
- Customer needs analysis
- Teamwork on field
- Excel, world, msf outlook
- Hard working
- Active listening
- Food safety (hygiene)

## LANGUAGES

- English
- Hindi
- Nepali

## PROFILE

Experienced Produce Clerk with 4 years in the field. Skilled in inventory management, stocking, and customer service. Committed to providing fresh and quality products.

## WORK EXPERIENCE

### NESTO HYPERMARKET (2020-2024)

#### PRODUCE CLERK

- Replenish shelves with fresh fruits, vegetables, and other produce items.
- Create visually appealing displays to attract customers.
- Rotate stock to ensure older items are sold first and reduce waste (FIFO: First In, First Out).
- Check produce for freshness, ripeness, and quality.
- Remove spoiled, damaged, or expired items.
- Keep the produce section clean and organized, including shelves, bins, and storage areas.
- Follow sanitation and food safety guidelines.
- Help customers find specific items and answer questions about produce.
- Provide advice on selection, preparation, and storage of fruits and vegetables.
- Unload produce deliveries and check for accuracy and quality.
- Ensure items are correctly priced and labeled.
- Update promotional signage and price tags.
- Track inventory levels and report shortages or overstock issues.
- Work with other staff members to ensure smooth operations in the store.
- Report issues or concerns to supervisors or managers.

## REFERENCES

Available on request

## Declaration

I hereby declare that the above stated information is true to the best of my knowledge and belief.