

CURRICULUM VITAE

Abid Rehman Siddiqui

Address:-

84/83 Sakera Estate
G T. rload Near Anwar ganj Kanpur 208003
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Carrier objective:-

I'm looking forward to associate myself with an organization. Where there is an opportunity to share my challenging avenues, to make a base in the industry to contribute and upgrade my knowledge.

Academic qualification:-

- 10th passed from up board.
- 12th passed from up board.
- B.com Passed from CSJM University.

Professional qualification:-

1. Done One Year work with CA Vishal Guipta (B.D. Gupta & Co.)

- I. Done-ms office, (word, excel, Tally ERP, Tally Prime).

Work experience:-

- **1. Working with “ Qazi International “ as Accounts Manager From 1st Apr. 2010 To .15 Feb. 2024**

Key skill

- I. Balance Sheet Finalization
- II. Export Documentation
- III. Import Documentation
- IV. Bank Realization Certificate

- V. Export & Import Payments Monitoring
- VI. Preparing Bill (Tax Invoice , Export Invoice)
- VII. Bank Limit L/C And P/C work
- VIII. Cashier
- IX. TDS
- X. GST Filling GSTR 1, GSTR-2 ,GSTR 3B

Part Time Work As accountant in...

- Arisha Enterprises (E Commerce) Kanpur
- National Exports (Manufacturing Unit) Kanpur
- National Enterprises (Manufacturing Unit) Kanpur
- Chem Asia (Chemical Trading Firm) Kanpur
- Soni Electrical Services Kanpur
- Ultra Apparels (Garments manufacturing) Kanpur

Personal details:-

Name	: Abid Rehman Siddiqui.
Father's name	: Late: L R Siddiqui.
Date of birth	: 10th July 1986.
Nationality	: Indian.
Sex	: Male.
Language known	: Hindi, English.
Marital status	: Married.

Declaration:- I am hereby declare that the above mentioned data is correct to the best of my knowledge and I bear the response for correctness of above mentioned particulars.

Date:- 15/02/2024

Place:- Kanpur

(Abid Rehman Siddiqui)