



AJEESH P

Al Quasis, Dubai, UAE

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CAREER OBJECTIVE

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where can encourage and permitted to be an active participant as well vital contribute on development of the company.

- Very energetic result oriented and organized
- Efficient and well-behaved person
- Extremely hardworking, self-motivated, and able to work independently in a team environment under supervision
- Keep excellent interpersonal relations with colleagues and ready to help them
- Self-motivated and flexible
- Excellent communication skill
- Highly presentable
- Enthusiastic and energetic

WORK EXPERIENCE

1. Name of organization : **Oasis Bakery LLC, Ajman UAE**
Job Title/Designation : Salesman
Department : Sales & Production Department
2. Name of organization : **Hawthron, Abu Dhabi, UAE**
Duration of employment : 2 Years
Job Title/Designation : Store Assistant
3. Name of organization : **Emirates Plaza Abu Dhabi, UAE**
Duration of employment : 1.5 Years
Job Title/Designation : Store Assistant

DRIVING LICENSE

License No : **4429531**
Issue Date : 07/02/2023
Expiry Date : 07/02/2025

Roles and responsibilities:

- Update manager or supervisor on a weekly basis on slow moving & short expiry items in the store.
- Work closely with purchasing to order and receive items and equipment
- Able to follow standards for issuing and receiving stock within the store's area of operation.

- Refuse acceptance of damaged, unacceptable or incorrect items.
 - Responsible for storage of both food & beverage and operational stock.
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- Record customer orders into the POS System, ensuring each and every request is fully and accurately entered.
 - Identify customer issues/complaints and take necessary steps to correct them.
 - Notify management of all customer and POS system issues.
 - Staff management
 - Production Control and sales
 - Purchasing Section Control

ACADEMIC CREDENTIALS

- Completed Secondary School certificate examination(10th) from GHSS Madikai High School Kerala (2008)
- Completed Higher Secondary School certificate examination (12th) from HSE Education(2011)
- Information Technology Govt .ITI Kasargod (2016)
- Excel tally @ Avodha Kochi

COMPUTER KNOWLEDGE

- Proficient with the use of Windows, Excel, MS Office, Power point.
- Opera system.
- IT (COE) - Basic Software and Networking
- Internet and outlook express.

PERSONAL PROFILE

Date of birth	: 24/04/1993
Gender	: Male
Marital status	: Unmarried
Nationality	: Indian
Languages known	: English, Hindi, Malayalam
Driving licence	: UAE
Passport no	: P5341731
Visa Status	: On Work Visa

DECLARATION

I hereby declare that this Curriculum Vitae is true and correct.

Date :
Location : Al Quasis

Ajesh P