

CURRICULUM VITAE

Ankitkumer Brahmbhatt

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OBJECTIVE:

Seeking a fulfilling position that offers growth opportunities and allows me to utilize my skills and experience. My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation

PROFESSIONAL SUMMARY:

- I have working in the 2 year as a Account in Tata Motors Cars (ANAND)
- I have working in the 3 year as a store keeper/Account choithrams super market in dubai (UAE)
- I have working in the 1 year as a sales shaikh mohd sadeed perfumes factory in dubai (UAE)

Knowledge& Skills:-

- Microsoft office - Excel, Word, Power Point,SIP
- Microsoft Office Outlook
- Basic Microsoft Operating systems.
- M.S.Office Professionnel and Internet.
- Computer DTP with Internet.
- Computer Tally 9 ERP with Internet.
- Computer PC hardware and Printer Repairing

WORK EXPERIENCE:

□ Working with Tata Motors Cars Anand

Profile : **Account**

Duration of work : JAN-2013 TO JUN-2016

Nature of work:-

- : Recording transactions, payments and expenses and processing invoices
- : They also send out bills and invoices, follow up on overdue payments and ensure that a company's invoices and payments match up correctly by cross-checking the original document to the company's record

• Working with , CHOITHRAMS SUPER MARKET DUBAI, UAE

Profile : **Store keeper & Account**

Duration of work : Jun-2016 To Jul-2021

Nature of work:-

- : Manage and maintain the storage conditions of goods received in the warehouse
- : Coordinate retail space activities, dispose of trash and manage the cleanliness of the storeroom.
- : Receive merchandise that comes into the warehouse and ensure that the merchandise is unloaded and stored according to established procedure.
- : Maintain the cleanliness of the store and enhance the appearance of the store by adopting the most appropriate display techniques.

• Working with ,SHAIKH MOHD SAEED PERFUMES FACTORY LLC,GUJARAT INDIA

Profile : **Sales and delivery**

Duration of work : SEP-2022 TO TILL DATE

- : I have work to **SALES BILLING** .
- : I have work to Delivery for super market
- : I have work to RETAIL SHOPE

ACADEMIC DETAILS:

: - Gujarat Secondary and Higher Secondary Education Board (Gujarat, India)

PERSONAL DETAILS:

Name	: Ankit Brahmbhatt
Date of Birth	: 10-12-1989
Sex	: Male
Nationality	: Indian
Marital Status	: Married
Languages known	: English , Hindi, Gujarati

