



**ARUN RAJ.P**

## **DATA ENTRY OPERATOR**

### **PERSONAL DETAILS**

- [arunprj20@gmail.com](mailto:arunprj20@gmail.com)
- 0547694278
- Ajman jurf interstrial area1
- United Arab emirates

### **SUMMARY**

*Data entry operator with 1years experience.  
Excellent numerical accuracy and communication  
Skills. As well as the ability to work independently  
Adhere to deadlines.*

### **EDUCATION**

- Govt.vhss manjappara ,Ayoor,kollam,kerala  
(2016-2018)
- Data entry (2025 3 month course)

### **EXPERIENACE**

- 1year experience in data entry  
(in Ajman Royal furniture( 2023 to 2025)
- 2year experience in quality checking  
(2022 to 2024)

### **SKILLS**

- Fast typing expert
- Data entry-expert
- Organization-expert
- Attention to details-expert

### **LANGUAGE**

- Malayalam-Native
- English-basics
- Hind-fluent
- Tamil fluent

