



ATHUL KP

ACCOUNTANT

athulkp012@gmail.com

+971 558739884, Al Karama - Dubai

ABOUT ME

To obtain such a challenging position in an organization that enables me to put my knowledge for the achievement of organizational objectives on the promise deserving reward.

EXPERIENCE

- **SMART INSTITUTE OF COMPUTER EDUCATION, VADAKARA**
ACCOUNTNAT TRAINEE January 18th – June 18
 - Maintains Financial record and supported all areas of responsibility with in a 3-person finance team.
 - Analyzed, examined and interpreted account records, compiled financial information and reconciled reports and financial data.
 - Monthly closing and preparation of monthly financial statements.
 - Petty cash handling.
- **SANA HOME CENTRE, VADAKARA,**
ACCOUNT 2018 JULY to NOVEMBER 2023
 - Account Receivable / Accounts payable
 - Monthly reporting and coordination
 - Financial statement analysis, Income tax matters.
 - Prepare balance sheet profit /loss statement.
 - Billing collection
 - Refining tax plans
 - Review details quarterly and annual financial reports with analysis for submission to executives.
 - Provides financial information to management by analyzing accounting data, preparing reports.

ACADEMIC QUALIFICATION

- **Accountant (2016-2017)**
Smart Institute of Computer Education Vadakara Kerala.
- **B.COM Co-operation (2014-2016)**
Calicut University
- **Diploma in Computer Applications (2013)**
IHRD Govt of Kerala

Declaration

I hereby declare that the above-mentioned information is true to the best of my knowledge and belief
Athul KP

SKILLS

- Tally
- Peachtree Accounting
- Quick Books
- Ms. Office (Excel, word)
- Vat calculation & Vat filling
- GST Calculation

HOBBIES

- Traveling
- Listening Music
- Cricket

Personal Info

DOB: 21 May 1995

Sex: Male

Visa Status: Visit

Languages: Malayalam
English

Reference: *Sakeer (Sana Home Centre)* : 9495858534
Shanavas : 9496834313