

ROBERT MUNGAI KINUTHIA



CONTACT

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📍 Dubai

SKILLS

Logistics & Coordination
Management Cargo Handling &
Air Freight Procedures Vehicle
Dispatch & Route Planning Team
Leadership & Staff Training
Operational Efficiency
Optimization Time Management
& Multitasking Problem Solving &
Decision Making Communication
& Stakeholder Engagement
Proficient in Aviation and
Logistics Software

LANGUAGES

Fluent in English Basic Arabic
(Speaking)

OBJECTIVE

An experienced logistics and coordination professional with strong leadership abilities, operational expertise, and a proven record in managing food delivery vehicles and cargo operations. Seeking the position of Aviation Coordinator at Align Company to leverage my skills in enhancing the efficiency of aviation logistics and contributing to the company's success

EXPERIENCE

March
2024 - To
date

Cargo Handling Agent
DXB, DWC Dnata (We One Supply Company)
Oversee cargo handling procedures to ensure safe and efficient movement of goods. Coordinate with ground services and air crews to ensure timely loading and unloading of cargo. Ensure compliance with international aviation and safety regulations. Monitor and maintain cargo documentation, ensuring accuracy and completeness for all shipments. Handle real-time cargo updates and communicate status to internal teams, clients, and stakeholders. Provide operational support in troubleshooting issues related to cargo and handling.

2021 -
2023

Team leader Dispatcher
Give Me Five Restaurants, Riyadh, Saudi Arabia
Led and managed a team of dispatchers responsible for coordinating food delivery vehicles across various regions of Riyadh. Oversaw scheduling, route optimization, and delivery tracking to ensure timely food deliveries. Communicated effectively with drivers, suppliers, and clients to guarantee smooth operations and on-time deliveries. Managed a team of 15+ dispatchers, ensuring compliance with safety, quality, and operational standards. Handled logistics challenges and implemented solutions to improve delivery efficiency, resulting in a 15% increase in on-time deliveries. Used GPS and tracking systems to monitor delivery vehicles and ensure optimal route planning.

EDUCATION

March
2024

Cargo Import, Export processes
Emirates Aviation
Distinction

Jul 2024

Leadership and guidance skills
We One Short courses, Jafza
Certification

2015

Customer Care service
NIBS Technical institute
Certification