

CURRICULUM VITAE



ABDUL AZEEZ P.A

Mob:058 1256467

050 1013626 (W)

aayenazi@gmail.com

Objective:

Seeking a challenging and rewarding position in an environment where my talents and potentials can be effectively tapped for the benefit of the organization and for the enhancement of my career.

Personal Information

Date of Birth : 10/09/1986
Sex : Male
Nationality : Indian
Marital Status : Married
Religion : Islam(muslim)
Passport No. : X3537443
Visa Status : Visit Visa

Educational Qualification

- ✓ B.Com with Computer Application
- ✓ Having good knowledge for Computer
- ✓ Having valid UAE Driving License
- ✓ Having good knowledge for all UAE Major Locations.
- ✓ Having good customer relation with all major outlets in UAE

Experience in UAE

- ✓ **Worked as Accountant cum Administrator for Malmas hypermkt. (FMCG), Dubai 2008**
- ✓ **Worked as Purchaser cum Incharge for Roshan hypermkt. (FMCG), Dubai -2010.**
- ✓ **Worked as Sales executive for Al Mufid Pharmacy, Abu Dhabi (Medicines, Health And Beauty)**
- ✓ **Worked as Sales Executive for Liwa Oasis, Abu Dhabi, (Perfumes And Cosmetics).**
- ✓ **Worked Sales representative cum accountant for Al Bayraq Trading, Dubai .(Garments, Department Store Textiles)**

- ✓ **Worked as Sales Supervisor for Delicious Sea Foods in abudhabi(Frozen and Dry Fruits)**
- ✓ **Worked as sales manager for Impex Garments Manufacturing (Ajman) all over in UAE**
- ✓ **Worked as Sales manager in Sabah Flash General trading in Dubai (Department Stores) All over UAE till 2023**

Work experience profile in UAE(16 years)

In sales and marketing field(13 years)

- *Achieved sales target.
- *maintained sufficient stock in the van in order to fill requirements of customers.
- *promoted sales through regular visit to customer and retail merchandise.
- *maintained sufficient stocks in hands
- *ensured stocks are properly maintained
- *retail merchandising.
- *monitored stock loss and damages and expired goods.
- *ensured planned visits to customers.
- *track and follow competition products and activities.
- *maintained good relations with the customers.
- *increasing sales and follow up the customer base in the market.
- *makes sure about the daily sales and activity report to manager.
- *deals with small and large scale retail outlets.
- *worked closely with customers.

In purchase and accounts(3 years)

- *maintained updated records of purchased product.
- *evaluate goods receipt and ensure adherence to quality.
- *managed long term contract with suppliers.
- *ensured adequate stock levels.
- *tracks the movement of raw materials.
- *worked closely with suppliers.
- *co-ordinate with warehouse to ensure proper storage.
- *prepared accounts information.
- *maintained financial records and transactions.
- *records ledgers and analyzing financial actions.
- *reconciled financial datas.
- *maintained balance and bank reconciliation

Skills

- ✓ Pleasant Personality
- ✓ Honest and Hardworking
- ✓ Punctual, Dedicated and Quick Learner
- ✓ Excellent communication skill
- ✓ Excellent sales and marketing skills
- ✓ Ability to deal with people diplomatically
- ✓ Able to work in multicultural environme

Languages Known:

- ✓ English, Hindi, Arabic, Tamil & Malayalam.

Declaration

I hereby certify that all the above mentioned information is true and correct to the best of my knowledge and belief.

ABDUL AZEEZ P.A
DUBAI.