

# ADIL MUBARK ELAMIN ELSHEIKH

## Accountant and Financial Manager

Managing and monitoring financial resources, determining profits and losses, preparing public budgets and financial reports, ensuring accuracy of financial documents and compliance with regulations and laws, preparing tax returns and ensuring timely payment, analyzing risks and providing solutions, evaluating financial operations, identifying problems, and proposing strategies to solve any issues.



## CONTACT



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15/1/1977



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Doha - Qatar



Sudanese

## EDUCATION

- **Bachelor's degree** in Business Studies: Accounting specialization | 2001  
University of Science and Technology, Sudan

## SKILLS

- Full MS-OFFICE Skills.
- Ability to use accounting Program on the internet
- High attention to detail and Ability to effectively lead and inspire a team.
- Extremely organized and detail-oriented.
- Attentive to ensuring top quality in completion of all tasks.
- Quick learner who excels at mastering new technology and equipment.
- Strong work ethic.

## LANGUAGES

**Arabic** (Mother Tongue)  
**English** (Good)

## WORK EXPERIENCE

### Financial and Administrative Manager | 2013-2020

#### Talal Mas'ad Al-Harbi Customs Clearance Establishment, Jeddah

- Financial and Administrative Manager for the headquarters of the establishment

### Director of Administration | 2012-2013

#### The Integration of Ideas for Contracting, Jeddah

- Administrative Manager for the headquarters of the establishment.

### Administrative and Financial Affairs Manager | 2010 – 2012

#### Triangle Establishment for General Contracting - Furniture and Cleaning Department, Riyadh

- Administrative and Financial Affairs Manager at the head office with financial management of branches. I also opened a commercial office for the establishment in the People's Republic of China, which is still operational.

### Accountant and Financial Manager | 2003 – 2010

#### Luay Bandar Al- Sukkar Establishment – Customs Clearance, Dammam.

- Accountant and Financial Manager for the establishment

### Accountant | 2003- 2002

#### Al-Suwaili International Auctions Establishment, Manufacturing Jebeala

- Field accountant and auction management