



CONTACT



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Sudanese



aboday1979@gmail.com



Doha - Qatar



15/1/1977

EDUCATION

Bachelor's degree in Business Studies:
Accounting specialization | 2001
University of Science and Technology,
Sudan

SKILLS

- Full MS-OFFICE Skills.
- Ability to use accounting Program on the internet
- High attention to detail and Ability to effectively lead and inspire a team.
- Extremely organized and detail-oriented.
- Attentive to ensuring top quality in completion of all tasks.
- Quick learner who excels at mastering new technology and equipment.
- Strong work ethic.

LANGUAGES

Arabic (Mother Tongue)
English (Good)

ADIL MUBARK ELAMIN ELSHEIKH

**Accountant and Financial
Manager**

JOB DESCRIPTION

Managing and monitoring financial resources, determining profits and losses, preparing public budgets and financial reports, ensuring accuracy of financial documents and compliance with regulations and laws, preparing tax returns and ensuring timely payment, analyzing risks and providing solutions, evaluating financial operations, identifying problems, and proposing strategies to solve any issues.

WORK EXPERINCE

Financial and Administrative Manager | 2013-2020

**Talal Mas'ad Al-Harbi Customs Clearance
Establishment, Jeddah**

- Financial and Administrative Manager for the headquarters of the establishment

Director of Administration | 2012-2013

The Integration of Ideas for Contracting, Jeddah

- Administrative Manager for the headquarters of the establishment.

Administrative and Financial Affairs Manager | 2010 – 2012

**Triangle Establishment for General Contracting -
Furniture and Cleaning Department, Riyadh**

- Administrative and Financial Affairs Manager at the head office with financial management of branches. I also opened a commercial office for the establishment in the People's Republic of China, which is still operational.

Accountant and Financial Manager | 2003 – 2010

**Luay Bandar Al- Sukkar Establishment – Customs
Clearance, Dammam.**

- Accountant and Financial Manager for the establishment

Accountant | 2003- 2002

**Al-Suwaili International Auctions Establishment,
Manufacturing Jebeala**

- Field accountant and auction management