

CONTACT

431 Elz Residence Arjan Dubai,

United Arab Emirates

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SKILLS

- Strong communication skills both written and verbal
- Beverage preparation knowledge
- Barista experience
- Openable adept
- Quality checking
- Cleaning requirements
- Casher and POS Systems Skills
- Strong Problem solving skills
- Team working skills
- The ability to think logically and strategically
- Customer service skills
- Ability to multi-task, prioritize, and manage time effectively
- Bookings and diary management
- Assertiveness
- Confidentiality awareness
- Document formatting expertise
- Documentation and reporting
- Accounting basics

LANGUAGES

English: C2 Arabic **B**2 Upper Intermediate

Proficient

ADDITIONAL INFORMATION •

Nationality: Ethiopian

- 4 years UAE Experience
- Visa Status: Visit

HOBBIES AND INTERESTS

- Reading
- Writing
- Volunteering
- Painting

SEDEY TEDLA

A polite, well-spoken and hardworking Casher with experience of working in a busy supermarket and cafe environment looking after the needs of customers. Attentively at all times with a willing and helpful manner that is required to engage with customers, taking reservations and prepare bills. Always approachable, cheerful and possessing good observation skills as well as the ability to work alone or as part of a team. Keen to find a challenging position within an exciting employer where I will be able to continue to increase my work experience & develop my abilities

EXPERIENCE

Casher

Current

Sokos Café - Dubai, UAE

Manage transactions with customers using cash registers.

Scan goods and ensure pricing accuracy

Collect payments weather in cash or credit cards

Learning the names of & building relationships with regular customers.

Issue receipts, refund, and change.

Resolve customer complaints guide, guide them and provide relevant information

Making recommendations to customers if requested.

Processed customer payments accurately, handling cash, credit card, and contactless transactions.

Restock shelves between guests to maintain professional and clean check out area, minimize service

Track transaction on balance sheet and report any discrepancy

Passing food orders through to the kitchen staff promptly

Waitress

The Lazy-guy Café/ Restaurant - Dubai, UAE 12/2023

Ensuring that table set up and decorations are according to agreed standards

Setting tables as per standards and ensure that all items used are clean, undamaged and in a good state of repair (report any damages to the Head Waiter.

Guiding guests during their experience (menu and ingredient knowledge)

Taking orders from guests and serve food and beverages in a professional and courteous manner

Welcome customers to the restaurant and answer their queries

Ensuring sideboards on stations are adequately stocked with replacement cutlery

napkins or other established needs, be they food or equipment

Actively seek out customers in the restaurant

Remain knowledgeable on daily menu offered and discuss available options

Team up with co-workers to ensure proper customer service

- Build productive trust relationships with regular customers
- Be aware and practice good customer relations, assisting the guest in any way which does not adversely affect other customers.

EDUCATION

01/2021

2019

Diploma of Higher Education Office Management Business Administration International University of the Caribbean - Jamaica

Certificate of Higher Education Financial Accounting Rift Valley College - Ethiopia

2015

Higher National Diploma Secondary School Education (EAES)

New Hope Secondary School - Ethiopia