



## Muhammadh Shakeel

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Energetic and customer-focused individual with strong interpersonal communication skills, seeking a position as a Cashier. Dedicated to providing excellent customer service by welcoming customers, addressing their inquiries, and assisting them in locating items. Proficient in operating scanners, scales, and cash registers, with a keen eye for accuracy in processing transactions. Skilled in balancing cash registers and generating reports for credit and debit sales. Experienced in accepting payments, processing refunds and exchanges, and resolving customer complaints promptly and effectively. Demonstrated ability to maintain a clean and organized workspace while ensuring a positive shopping experience for all customers.

## EXPERIENCE

### cashier

The Grill House, Kandy

Detail-oriented cashier with a year of experience in a high-volume restaurant setting, adept at processing cash, credit card, and mobile payments accurately while delivering exceptional customer service. Skilled in welcoming guests warmly, providing information about menu items, and ensuring a positive dining experience. Collaborates effectively with kitchen and serving staff to ensure timely order delivery and resolves issues promptly. Possesses strong communication, organizational, and multitasking abilities, along with a positive attitude and willingness to learn.

## EDUCATION

### CCNA (Cisco Certified Network Associate)

Active Tech Networks, Dubai

Mar 2024 - Feb 2025

### High School Diploma - G.C.E A/L

K/ Azhar Central College Akurana, Kandy

Mar 2018 - Dec 2020

General English-A

Economics-F

Business Studies-S

Accounting-F

### High School Diploma - G.C.E O/L

K/ Azhar Central College Akurana, Kandy

Feb 2007 - Dec 2017

Islam-C

Tamil Language & Litt. -B

English Language-A

Mathematics-S  
History-C  
Science-S  
Appr. of English Lit. Text-W  
Civic Education-C  
Health & Physical Educat.-B

## SKILLS

**Expert in:** Email

**Intermediate in:** Team Work, Adaptability, Flexibility, Typing, Time Management, PowerPoint, Organizing

**Basic in:** Computer Skills, Excel, Word Processing, Spreadsheets

## Language

English-Fluent  
Tamil-Fluent  
Arabic-Learning

## LICENSES & CERTIFICATIONS

**Driving License**

2024

*Department of Motor Traffic - B5991452*

## HONORS & AWARDS

**Awarded as a Prefect**

2019

*K/ Azhar Central College Akurana*