



# Akshayasing Chauhan

## Accountant

Articulate accountant with Four years of managing department-wide accounts payable and receivable. Responsible for company-wide payroll and budgeting. Trained in SAP and pos system. Responsible for managing auditing and tax filings. Eager to apply my learned skills in an engaging, professional setting.

## Contact

### Phone

+971555965878

### Email

akshay.chouhan2@gmail.com

### Address

Burjaman, Dubai

## Education

2016  
Bachelor of arts (2nd Year)  
Gokhale educational University

2012  
High school  
Gokhale educational University

## Expertise

- MS Office
- Communication
- SAP
- Ramco
- Cashiering
- Typing 50 w.p.s

## Language

English

Hindi

## Experience

2019 - 2024

Westside (A TATA ENTERPRISES)

### Accountant

Complying with all company, local, state, and federal accounting and financial regulations. Compiling, analyzing, and reporting financial data. Creating periodic reports, such as balance sheets, profit & loss statements, etc. Presenting data to managers, investors, and other entities. Maintaining accurate financial records. Performing audits and resolving discrepancies. Computing taxes. Keeping informed about current legislation relating to finance and accounting. Assisting management in the decision-making process by preparing budgets and financial forecasts.

2017 - 2019

Westside (A TATA ENTERPRISES)

### Cashier

Manage transactions with customers using cash Register. Scan goods and ensure pricing is accurate. Collect payments whether in cash or credit. Issue receipts, refunds, change or tickets. Redeem stamps and coupons. Cross-sell products and introduce new ones. Resolve customer complaints, guide them and provide relevant information. Greet customers when entering or leaving the store. Maintain clean and tidy checkout areas. Track transactions on balance sheets and report any discrepancies. Bag, box or gift-wrap packages. Handle merchandise returns and exchanges

## Reference

### Tejas Magar

HR, Trent limited

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