



MBOOWA HENRY

Procurement and Logistics officer

Experience: 2 years | **Available:** 1 Month | **Location:** Outside Uganda

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ABOUT ME



2015-2016- Data entrant at Ayden pharmacy Kampala.

2017-2022 Sales and marketing manager Aisha Furniture Banda

2022-2023 Procurement and Logistics Intern at Sugar corporation of Uganda Limited.

2022 November to date :- Reconciliation Analyst at Sugar corporation of Uganda Limited

WORK EXPERIENCE



Burger king

Entry level | carbin crew

Fujairah , United Arab Emirates

2023-05-01 | Currently working here

1. Address questions from customers and vendors and know where to go if i don't know the answer.
2. Arrive for my shift on time, preferably a few minutes early.
3. Complete a variety of duties, including administrative, kitchen, and front desk.
4. Escalate problems to the correct manager, supervisor.
5. Maintaining a positive attitude

Sugar Corporation of Uganda Limited Lugazi

Graduate trainee | Reconciliation analyst

Lugazi , Uganda

2022-11-01 | 2023-05-01

Identifying and describing areas where problems and inefficiencies are systemically in nature.
Identifying situations and activities which indicate department performance deficiencies and variances.

Providing advice and recommendations on methods and approaches to correct inefficiencies and implement improvements to financial systems and processes.
Proficient with Excel spreadsheets and word processing applications.

My Maka Restaurant

Volunteer, internship | cashier
Kampala , Uganda
2015-11-01 | 2016-02-01

Manage transactions with customers using cash registers.
Collect payments whether in cash or credit.
Issue receipts, refunds, change or tickets.
Bag, box or gift-wrap packages.
Cross-sell products and introduce new ones.
Maintain clean and tidy checkout areas.
Greet customers when entering or leaving the store.
Checking out on stock suppliers.

Ayden Pharmacy Kampala

Graduate trainee | Data Entrant
Kampala , Uganda
2015-10-01 | 2016-02-01

- Compiling, verifying accuracy and sorting information to prepare source data for computer entry.
- Reviewing data for deficiencies or errors, correcting any incompatibilities and checking output
- Entering customer and account data from source documents within time limits.
- Scan documents and print files, when needed.
- Ensure proper use of office equipment and address any malfunctions.
- Comply with data integrity and security policies

EDUCATION



LWERU SSS

Certificate | UGANDA CERTIFICATE OF EDUCATION

Uganda certificate of education is awarded by the Uganda's ministry of Education through the Uganda's national examination board (UNEB)

St. Noa Mawaggali SSS mbiko

Certificate | UGANDA ADVANCED CERTIFICATE OF EDUCATION

I attained this certificate in Mathematics, Economics, Geography & Computer Studies with a score of nine Points.

Kyambogo University

Bachelor | Procurement and Logistics Management

I graduated from Kyambogo University with Bachelors degree in Procurement and Logistics management. Procurement logistics is the sourcing of materials needed to manufacture products. In other words, this part of the supply chain focuses on purchasing raw materials, replacement parts, auxiliary supplies, operating supplies and other items needed for the manufacturing process to work. It also handles storing, organizing and shipping these materials to and from the warehouse. The procurement logistics team is also responsible for product sourcing and selection policies, terms and conditions, communication and purchasing strategies to help keep the cost of acquisition as low as possible.

JOB SKILLS



Analytical skills.

Strategic thinking

Global sourcing

online purchasing

PowerPoint presentations

ERP-Software skill

Team work

Sandwich preparation

Food storage and timemanagement

Microsoft word and typing skill

LANGUAGE SKILLS



English

Luganda

French

ASSOCIATIONS



Kyambogo University procurement association.: member

Workers Union: member

CERTIFICATES & AWARDS



Certificate in Information Technology: Certificate | 2015

Internship certificate.: Award | 2022

PROJECTS & PORTFOLIO



Henry Mboowa: https://www.linkedin.com/in/henry-mboowa-796b01232/?trk=public_profile_browsemap&originalSubdomain=ug

