



CONTACT



imran.hossain6108@gmail.com



+971 54 738 2064



Building no .80,
Al Warstson Road,
International city, Dubai

VISA STATUS

Employed

Skill

Computer knowledge

Internet

Office management

Language's

Bangla :Native

English :Writing, Reading,
Listening, Spacking.

Hindi : Listening and Spaking

MD EMRAN HOSSEN

OPEN FOR: HR. ASSISTANT, FRONT DESK, SALESMAN,
ACCOUNTANT, DATA ENTRY, FRONT OFFICE & OPEN TO NEW
OPPORTUNITIES.

ABOUT ME

I am a hard worker, honest individual. Always willing to learn new skill. I am a friendly, helpful and have a good sense of humor. I am able to work independently in busy environment and also within team setting and able to listen effectively when solving problem.

WORK HISTORY

July 2022 - Current

Smart Vape Smoking Equipment's Trading L.L.C. - Stall and Market
Salesperson, Dubai, U.A.E

- Followed cash handling procedures strictly, ensuring that accounting was always accurate.
- Daily maintenance of sales database.

July 2020-June 2022

B. Alam Trader's - Sales Officer, Rangamati, Chittagong,

- . Interfaced with customers, determined needs, provided recommendations and up-sold services.

December 2018 - April 2020

Highway sweets & confectionery – Outlet Manager, Chittagong,
Bangladesh

- . Cash Handling, Staff Maintain

Education

Exam Name: Bachelor of Business Administration (BBA)

Institute: Bangladesh National University

Subject: Management.

Exam Name: Higher Secondary School Certificate (HSC)

Institute: Bangladesh Air force Shaheen College, Chottogram.

Subject: Humanities.

Passing Year: 2016

Exam Name: Secondary School Certificate (SSC)

Institute: Shah Bahumukhi High School, Rangamati.

Subject: Business Studies.

Passing Year: 2014

Achievement

- . Cadet Award in Bangladesh NCC in BAF Base, Chittagong 2014-2015.
- . Emergency Responder under Civil Aviation Authority Bangladesh at chittagong Airport-CGP.