





# STONE N. BORBE

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 Altouba Buraimi, Al Manfa St. Corner Al Anhar St. Al Ain Villa 10

## PERSONAL INFORMATION

Languages : English & Tagalog  
Nationality : Filipino

## EDUCATION

College (1st year)  
BS Information Technology

## SKILLS

- Excellent communications and negotiation skills.
- With the ability to grasp new concepts quickly and to assimilate data from different areas.
- Can work under pressure with minimal supervision, prioritization and to strict deadlines.
- With team-working skills and the ability to lead and motivate others.
- Works with integrity and professionalism.
- Know how to handle and deal with different kinds of people.

## CAREER OBJECTIVE

To be able to work effectively for a company that would provide me with a good opportunity and help me develop and enhance my skills and abilities. I aim to be a progressive individual who can offer quality services that contribute to the company's growth and development.

## WORK HISTORY

### SALES STAFF

#### UAE

2023 – Present

#### *Duties and Responsibilities*

- Assist customers with product selection and inquiries.
- Process sales transactions and handle payments.
- Maintain store cleanliness and merchandise displays.
- Monitor inventory levels and restock shelves as needed.
- Provide excellent customer service to ensure satisfaction.
- Promote and explain store promotions and discounts.
- Handle customer complaints and returns professionally.

### MERCHANDISER

#### Philippines

2015 – 2023

#### *Duties and Responsibilities*

- Arrange and display products in an appealing manner.
- Maintain inventory levels and replenish stock as needed.
- Monitor product sales and adjust displays to optimize sales.
- Ensure pricing is accurate and up to date.
- Coordinate with suppliers and vendors for product deliveries.
- Conduct market research to stay informed about competitor strategies.
- Assist customers with product inquiries and provide excellent service.