

## SABITA POKHAREL



Dubai, U.A.E

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### Personal Details

**Date of birth** : 13/08/1992

**Gender** : Female

**Nationality** : Nepal

### Passport Details

**Passport No** : PA0442024

**Issue Date** : 14/07/2022

**Expiry Date** : 13/07/2032

### Strengths

Hard Working

Punctuality.

Honest.

Very Energetic

Efficiency

Self-Motivated

### Languages Known

English

Hindi

Nepali

### CAREER OBJECTIVE

Dedicated and experienced sales professional with 8 years of proven success in retail sales, customer service, and inventory management. Seeking a challenging position in a dynamic company where I can contribute my skills, grow professionally, and deliver excellent service to customers.

### WORK EXPERIENCE

- ✚ *Worked as a sales associate at unilever in Nepal for 1 year*
- ✚ *Worked as a sales associate at Astaberry in Nepal for 7 years*

### JOB RESPONSIBILITY

- Assisted customers in selecting and purchasing products, ensuring customer satisfaction.
- Maintained a clean and organized store environment.
- Managed inventory, restocked shelves, and handled stock counts.
- Handled cash register operations, including billing and cash/card transactions.
- Promoted products to increase sales and met monthly sales targets.
- Built long-term relationships with customers through friendly and professional service.
- Reported sales trends and customer feedback to the manager.

### SKILLS

- Strong communication and interpersonal skills
- Excellent customer service
- Sales and product promotion
- Teamwork and cooperation
- Time management and multitasking
- Basic computer and billing software knowledge

### EDUCATION

**12<sup>th</sup> Passed**

### DECLARATION

I hereby declare that the above-mentioned information is true and correct to the best of my knowledge and belief.