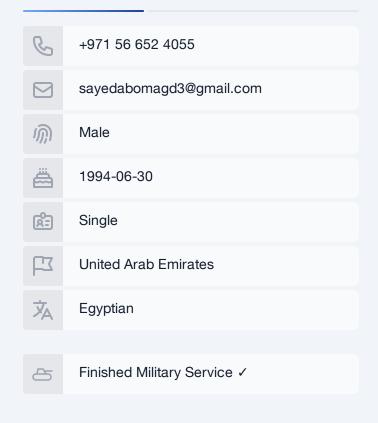


# Elsayed mosaed elsayed abomagd

Store Keeper \* Sales Officer

Proficiency in working in various sales places, good dealing with customers and a store keeper, and proficiency in working with computer programs.

#### **Contact Info**



### Location

Alain city

## Skills

Leadership	Advanced
Make decision	Advanced
Resource Management	Advanced
Save inventory	Advanced
Warehouse inventory	Advanced
Microsoft Word	Advanced
Microsoft Excel	Intermediate

## Languages

Arabic	Native
English	Good

## **Interests**

Buying, selling and warehouse management

#### **Experience**

2019-11-10 - 2021-4-1

#### Al Rahma Commercial Mall Cashier (treasurer)

Receiving money from customers.

Operate and use the scanning device, cash machine, and all electronic devices in the place.

Ensuring the correctness and accuracy of prices and quantities of goods and merchandise.

Scanning goods and merchandise.

Receiving and welcoming customers, helping them, responding to their inquiries, and providing them with information.

Maintaining the cleanliness and order of the place he is responsible for.

Make a final inventory of the funds entered and available at the end of the day or the beginning of the next day.

Follow up on exchange and return operations for any product.

Issuing invoices and giving each customer an invoice for his purchases when the remaining money is returned to him.

Keeping documents and invoices related to sales and expenses and keeping the documents in their own files

2022-4-11 - 2022-3-4

### Al-Fath Import and Export Corporation Store keeper

Company storekeeper in Mansoura city.

Receiving the various resources coming into the warehouse, matching their quantities and specifications, and storing them according to their nature in a way that ensures their preservation, disbursing incoming orders, and preparing the shipment of orders in accordance with the company's management decisions.

Inventorying the contents of the warehouse, giving crisis reports, maintaining records, and sending reports to management.

2022-4-1 - 2023-4-1

#### Qasid Karim Ice Cream Company Store keeper

Store keeper and internal sales manager for the company's branch in Tanta.

Receiving the various resources coming into the warehouse, matching their quantities and specifications, and storing them according to their nature in a way that ensures their preservation, disbursing incoming orders, and preparing the shipment of orders in accordance with the company's management decisions.

Inventorying the contents of the warehouse, giving crisis reports, maintaining records, and sending reports to management.

2023-4-1 - 2024-3-5

Qasid Karim Ice Cream Company. Branch manager of Qased Karim Ice Cream Distribution Company in Tanta

Manager of Qased Karim Ice Cream Distribution Branch in Tanta.

Directly supervising the work of managing, planning and organizing warehouse work, following up on all administrative processes followed, and ensuring the availability of all technical and human resources that ensure the conduct of daily operations with the greatest efficiency and effectiveness.

Supervising the maintenance of the branch's vehicles used in distribution.

Responsible for assisting customers who wander into the warehouse's store, helping them know their requests, providing them with special offers and convincing them to buy.

## **Education**

2019-11-1

Kafr El Sheikh University Bachelor - administration

Graduated from the Faculty of Physical Education, Department of Administration, Kafr El-Sheikh University, with a high overall grade of good

## Courses

Working on different work systems

Overcome and organize resources in an effective manner.

Ability to use custom computer software for inventory management.

Good dealing with customers and convincing them of the product

Knowing the methods and dates of inventory