

ANVAR SALAM NAJUMA

PROFESSIONAL DRIVER



CONTACTS

+966595764753

anwar2537@gmail.com

Al Malek Saud,As Suq Dist,
Dammam, 32242, Saudi
Arabia

📞

✉️

📍

SKILLS

- Sales and Marketing
- Sales Operations
- IT Service Management
- QA testing methodologies
- Manual testing
- Test documentation

LINKS

LinkedIn:
[linkedin.com/in/anvar-salam-najuma-in-ba105a116](https://www.linkedin.com/in/anvar-salam-najuma-in-ba105a116)

Virtual Business Card:
<https://haqum.com/VCard/VCard?vcid=3731401F56943...>

LANGUAGES

English

Hindi

Malayalam

Arabic

HOBBIES

Sketching,Reading,Board games,Photography,Drawing

DRIVING LICENSE

Driving license category
UAE Category 3 Driving
licence (11/2016 - 10/2026)

ABOUT ME

As a dedicated and skilled professional driver, I possess extensive experience in delivering exceptional service while ensuring the safety and comfort of passengers. My strong attention to detail, navigational expertise, and commitment to punctuality make me an ideal fit for your team. I am eager to contribute my skills and work collaboratively to uphold your organization's reputation for excellence in transportation.

WORK EXPERIENCE

- Warehouse Manager, Hamed Al Qahtani Universal Markets Company, Dammam**
Jan 2022 - Present
- Oversaw records covering purchasing transactions, distribution flow and stock storage.
 - Directed daily operations to achieve maximum output and reduce costs.
 - Tracked storage levels and controlled stock to meet supplier requirements and fulfil contract terms.
 - Managed purchasing records to optimize supply chain efficiency.
 - Monitored stock levels to ensure compliance with supplier agreements.
 - Achieved contract fulfillment through precise inventory control.

- Sales Executive, JIO DIGITAL LIFE, Trivandrum, India**
Apr 2019 - Dec 2021
- Fostered and maintained strong client relationships throughout the entire sales cycle, ensuring customer satisfaction and loyalty.
 - Generated referrals by building long-term partnerships with clients.
 - Consistently achieved and surpassed sales targets, driving client growth across all products and services.

- Sales Executive, DEAL WELL LTD, AIAin, UAE**
Apr 2017 - Mar 2019
- To research assigned area, identify contacts and develop new business opportunities.
 - To proactively approach prospect customers with listed products. 30 plus grocery visits with an average cash sale volume of AED 25,000 per day.
 - Establish excellent rapport and with customers.
 - Merchandise the products and support the grocery to catch the attraction of buyers.
 - Physically should be capable of loading and unloading stocks.
 - Accountable for stocks in venturing the availability of the product at all retail point.
 - Making daily sales and activity report.

- Documents Controller, Al Mothahid , sanaya,Al Ain,uae**
Jan 2016 - Mar 2017
- Helped to assimilate key documents for company-wide projects.
 - Bolstered data security to protect integrity of files.
 - Coordinated Electronic Document Management System (EDMS) with strong technical knowledge

EDUCATION

- High School Diploma, Santhigiri College, Trivandrum**
2012
- Computer Science