



RISHAD P

MARKETING CO-ORDINATOR
CUM DRIVER

CONTACT

 +971506807925

 Abu Dhabi , UAE

PERSONAL DETAILS:

Date of Birth : 03thMay 1990

Passport Number : S6657849

Passport Expiry: 30thJuly 2028

Visa Status: Job Visa

Visa Validity: 19thFeb 2024

Nationality: Indian

Marital Status: Married

Gender: Male

Driving License: Valid. UAE

License- Manual

License Expiry: 10thSep 2026

Religion : Islam, Muslim

Hobbies : Travelling

OBJECTIVE

To be a part of an organization, where I can use my knowledge and skills to contribute in the progress of the organization as well as myself.

EXPERIENCE

L4 Group FZ LLE-Purchaser

Sales coordinator

-Abu Dhabi

(From Nov 2021 To Present)
Experience in

-Sales, Purchase and Costing

-Order placement, Product delivery & Purchasing

-Introducing products and brochure to the targeted customers and ensuring trust in our service.

Miraj General Transport EST

- Store Keeper, Purchaser

Cum Marketing Coordinator

(Beda Zayed-Abu Dhabi)

(From June 2012 To Dec 2019)
Experience in

-Service Planning, Maintaining Call Metrics

-Establishing terms, pricing, quality requirements, delivery and contracts.

-Responsible for the upkeep of Store

-Implements marketing and advertising campaigns by assembling and analyzing sales forecasts.

HIGHLIGHTS

- Team work
- Meeting deadlines
- Office organization
- Sales coordination

EDUCATION

S. S. L. C-2007

Board of Kerala

SECONDARY SCHOOL -2009

Board of Kerala

B. COM- 2012

Calicut university
(not completed)

LANGUAGES KNOWN

ENGLISH

MALAYALAM

HINDI

ARABIC

SKILLS

Researching markets: Conducting market research to identify selling possibilities and evaluate customer needs

Analytical skills: Actively seeking out new sales opportunities through cold calling, networking and social media.

Building relationships: Setting up meetings with potential clients and listening to their wishes and concerns.

DECLARATION:

I hereby declare that the above-mentioned information's are true to the best of my knowledge and belief. I assure that I will discharge my duties and responsibilities to the best of my capacity for the betterment of the organization.

PLACE: Abu Dhabi

DATE: APRIL 2023

RISHAD P