

# MUHAMMAD FIAZ

Mobile # + 972301-6100878

Email: [fiazdubai2013@gmail.com](mailto:fiazdubai2013@gmail.com)

## Objective:

Looking to join a progressive organization that has that has the need for responsible and challenging position to employ any expertise and experience in the field of warehouse storekeeper or forklift Operator.

## Career History:

Organization **Retail Logistics DWC Dubai UAE**

Duration Since September 2017 to Sep 2020

Designation Forklift Operator

Organization **Emirates Logistic LLC, IKEA Distribution Centre DWC Dubai UAE**

Duration May 2015 to August 2018

Designation Forklift Operator

Organization **SAPPHIRE EXTIM FZCO**

Duration Since July 2012 to April 2015

Designation Material Handling Equipment Operator & Tally Clerk

## Job Description:

- ✓ All Store Functions Handling – Goods Receipt, Inward Material, Issue, Material Return, Dispatch promptly and accurately
- ✓ Handling Major client of Company( Diakan AC, Niki, Adidas, Ikea Furniture)
- ✓ Handling and ensure clearance of Goods Inward Receipt Notes and Goods Issuing Notes
- ✓ Ensure Return of Rejected Material to Vendors as per Purchase Instructions
- ✓ Maintain all Material ( Goods, Damaged and Repaired Material) in good shape as per shelf life
- ✓ Coordination with operations and department for import and export shipments
- ✓ Check damages and notify the concern people in the case of discrepancies
- ✓ Segregate the cargo consignee wise, put in pallets and store in locations help of WMS so as to quick retrievals

- ✓ Attend to walk in customer to locate and load their cargo after proper checking of marking and labels.
- ✓ Count any leftover unused corporate items and place them back where they belong for use during the following shift.
- ✓ Driving, picking and placing cargo using reach truck in warehouse.
- ✓ Keep the warehouse clean and tidy.

#### **Educational Qualification:**

Intermediate	GUJANWALA BOARD OF PAKISTAN
Subject	General

#### **Technical Qualification:**

- ✓ Having UAE Forklift License
- ✓ 5 years' experience as MHE Operator

#### **Strength & Competencies:**

- ✓ Ability to plan, Organize prioritize my work and meet deadline
- ✓ Self-confident in accomplishing the given task
- ✓ My great strength is my hard work

#### **PERSONAL INFORMATION:**

Gender	Male
Civil Status	single
Nationality	Pakistani
DOB:	12/11/1992

Language:	English, Urdu, Hindi
-----------	----------------------