

CURRICULUM VITAE



MD. INTAZ SIDDIQUE

Mob: +9779744337713

Email:

siddiqueentaz@gmail.com

Address:

Saptakoshi-4, Saptari, Nepal

Personal Data:

Date of Birth: 27 Sep 1997

Gender: Male

Marital Status: Married

Nationality: Nepalese

Language: English, Hindi,
Arabic, Nepali,

Maithali

Passport Details:

Passport No : 10886576

Date of issue : 27 Apr 2018

Date of expiry: 26 Apr 2028

Career Vision:

- To obtain a challenging position which will commensurate with my qualification, experience, interest and contribute potentially to the employer. Effectively utilize my ability to serve my organization for its growth and constant development thereby become a big success in my professional and personal life.

Education & Training:

- 10th (S.L.C. Computer Science) passed in 2071 B.S. (2014 A.D.) with First division from Shree Gobardhan Bairagi Janata Secondary School, Saptari
- 12th passed (Computer Science) in 2079 B.S. (2022 A.D.) with Second division from Shree Gobardhan Bairagi Janata Secondary School, Saptari, Nepal
- Tally and Diploma in Computer Science (NEB)

Key Skills:

- Self motivation
- Excellent in using Outlook and Emails
- Proficient in Microsoft Office (Word and Excel)
- Speed writing on computer and Data entry
- Excellent interpersonal and communication skills in a professional manner
- Ability to learn and work under pressure
- Confident and good team player
- Ability to learn quickly and adapt to changing environments and willingness to accept responsibilities.
- Ability to deal effectively with multicultural environment.
- Ability to work in a team and independently
- Time management and problem solving

Professional Experience:

- Worked as a **tea boy** and **store assistant** at **Doha, Qatar** for 3 years.
- Worked as **accountant** and **Computer operator** in **Daffodil English School Saptari, Nepal** for 2 years.
- Worked as **salesman, Store keeper own cosmetic store.**
- Preparing necessary work documents for inspection.

I hereby certify that the facts contained in this CV are true and complete to the best of my knowledge.

Applicant