

SALMANUL FARIS C

ACCOUNTANT



+971 583012244
salmanulfariscm3@gmail.com
Damascus Street - Al Qusais
Industrial Area

SKILLS

- Accounting skills
- Tally prime
- GCC VAT calculation
- Management skills
- Critical thinking
- Leadership
- Inventory management
- MS office

EDUCATION

ACCOUNTING
Commerce Academy Calicut
2022

BACHLEOR OF BUSINESS
ADMINISTRATION
Calicut University
2019 - 2022

HIGHER SECONDORY
Kerala State
2017-2019

LANGUAGES

English
Hindi (basic)
Malayalam (native)

PROFILE

I am SALMANUL FARIS . Accountant with one year experience ,GCC has specialised training in accounting and VAT calculation. I consider my self a responsible and orderly person. I am looking forward to my first work experience in GCC.

EXPERIENCES

SEAMANS GARMENTS ACCOUNTANT

1 year experience in inventory management and accounts management in the office

- Manage books of accounts: manual and computer
- Tallying cash and stock on daily basis.
- Preparation of bank reconsilation statement in monthly based
- Managing all records like purchase order, petty cash expenses, payment voucher, sales invoice and payment receipt.
- Generate tax return and payables
- Update receivable from customer and payables to suppliers
- Monitoring bank balance and cheque in daily

DAILYSHOPI KERALA

5 year's part time experience in delivery management, inventory management and accounts management

- Managing inventory and records
- Managing sales delivery
- Monitoring bank account and cheque daily

REFERENCES

Rasheed Nedumpetti
Health Safety Environment
Adnoc Approved

Abu Dhabi UAE
050 3491854
rasheednp55@gmail.comon