



DEEPU MON V .P

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ABOUT MYSELF

Date of Birth : 31.05.1985

Place of Birth : Tirur – Kerala

Marital Status : Married

Nationality : India

SKILLS

Organized and time management

Great teamwork skills

Good data entry skills

Keen eye to detail

LANGUAGES

Malayalam : ● ● ● ● ●

Hindi : ● ● ● ● ●

English : ● ● ● ● ●

Urdu : ● ● ● ● ●

Tamil : ● ● ● ● ●

Arabic : ● ● ● ● ●

PASSPORT DETAILS

Passport No. : N 9664040

Date of Issue : 02.08.2016

Date of Expiry : 01.08.2026

Place of Issue : Riyadh

SUMMARY

Highly motivated individual looking to work in a warehouse environment. I offer 5+ years experience in warehouse operations. I have a desire to make a difference, work as a team to make production and a keen eye to detail to improve the overall efficiency of the business.

EDUCATION

Bachelor of commerce (Calicut University completed 2006)

Computer skills : Certified IT Infrastructure and SOC analyst

EXPERIENCE

Warehouse Incharge :

Metal Fastners MFR Co. LTD Saudi Arabia

- Metal and Hardware Industry (2014–2016)
- Maintains receiving, warehousing, and distribution operations by initiating, coordinating, and enforcing program, operational and personal policies and procedures.
- Maintains warehouse staff job results by coaching, counseling and disciplining employees.
- Planning, monitoring and appraising job results.

Inventory Controller :

Saudi Tadawi Healthcare co

Retail – Logistics and Supply chain.

- A Pharmaceutical Field (From 2012–2014)
- Recording the Transferring Entries on (ERP System)
- Stock maintenance of both medicines & cosmetics
- Transfer of medicines as well as cosmetics from store to pharmacy
- Preparing weekly report, receiving report, work order, distribution & filling

Inventory Controller :

Saudi Tadawi Healthcare co. (Eastern region)

Dar Marwa wholesale and supply chain.

- A Pharmaceutical Field (From 2011–2012)
- Recording the Receivables on ERP (Oracle)
- Stock maintenance of medicines
- Transfer of medicines from store to customers
- Distribution of documents with proper outgoing records
- Preparing Office Supply Request, Shipping Order
- Preparing Timekeeping Data Sheet (TDS) for all employess

Data Entry Operator :

Al Hayat Pharmacy

Retail and supply chain

- A Pharmaceutical Field (From 2018–2011)
- Recording to transferring entries on (Open Mind System & ACP)
- Stock maintenance of both medicines & cosmetics
- Transfer of medicines as well as cosmetics from store to pharmacy
- Preparing weekly report, receiving report, work order, distribution & filling

DECLARATION

I consider myself familiar with Aviation Industry aspects. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.