

SHARON WANJIRU

CUSTOMER SERVICE



 +971 556791718

 sharonkaruku@gmail.com

 UAE, DUBAI

LANGUAGE - ENGLISH

PROFILE

I am a sale Associate / customer service with impressive record of providing high quality service to customer, know for being a reliable team player who always makes a complete effort to give the best experience.

EDUCATION

- 2022 Building a business presence with facebook marketing Coursera.
- 2017 Certificate of Catering at St John college of Community development and technology.
- 2013 -2016 Kenya certificate of secondary education - St Teresa girls Secondary school.

EXPERIENCE

2022 – 2023 RECEPTIONIST ZUMMYCOM NETWORKS

- Managing security and telecommunications systems
- Handling queries and complains via email or phone
- Recording and maintaining office expenses.

2019 – 20219 CASHIER REDCHERRY FROZEN YOGHURT

- Greeting visitors
- Preparing vouchers or payments
- Ensuring the place is tidy and high maintenance of hygiene.

2017 – 2017 SALES EXP MOMENTUM.

- Selling customer needs
- Educating customer on product knowledge
- Preparing weekly or monthly reports
- Welcoming or greeting the customers.

SKILLS

- Good Communication skills
- Active Listening skills
- Excellent customer service skills