



Bishwaraj Khadka

Salesman/Store Keeper

CONTACT

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- khadkaprabass@gmail.com
- Nepali
- 25/12/2004
- Shivahari Khadka
- Single

SKILLS

- Financial reporting
- Cash Flow
- Ratio Analysis
- Can make Financial Statement
- Cost Management
- Variance Analysis
- Master Budgeting
- Performance Measurement
- Financial & Working Capital Management
- Receivable & Payable Management

ABOUT ME

A highly motivated and detail-oriented professionalism in Salesman and Storkeepe more than 3 years of experience in Nepal, proven track record in delivering exceptional customer service and achieving the targets meeting of the company and profitability. Diligent purchasing agent regularly maintains inventory to meet vendor product supply requirements and proper full-fill orders. Maintains market awareness by communicating customer needs with buyer and sales teams. Liaises with buyer to determine speciality order pricing and out-of-stock item estimated delivery and freight costs to meet customer expectations.

OBJECTIVE

Seeking a suitable and challenging environment in the growth and dynamic organisation where I can utilise my skills, knowledge and experience for the overall growth.

PROFESSIONAL EXPERIENCE

Salesman

Bhat Bhateni Supermarket
02/10/2023 - 20/11/2024
Kathmandu

- Generated a 25% increase in sales through targeted marketing strategies.
- Developed and maintained strong relationships with key customers.
- Negotiated and closed sales deals with a variety of clients.
- Conduct products demonstrations and presentation to potential customers.
- Utilized CRM software to manage customer profiles and sales opportunities.
- While in indoor sales greeted, customers warmly welcomed and presented the products according to their needs and requirements.
- Collaborated with team to improve sales strategies.
- Collected feedback from the customers about the products they have bought.etc

Storekeeper Cum Customer service

Gurukul CA
08/01/2022 - 25/10/2022
Kathmandu

- Answer customer queries via phone, email, social media and chat
- Store verification
- Quality check
- Customer service
- Communication and make deals
- Handling customer queries
- Take feedback from customers
- Make customer record and transaction
- Resolve customer problems related to goods and products.
- Look for opportunities to sell additional products or services.
- Work with other team members and department to ensure customer satisfaction.

LANGUAGES

■ English

■ Nepali

■ Hindi

INTERESTS

■ Travelling

■ To explore more business activities

■ Listening to music

■ Excited to learn new things

- Keep a log of customer queries and complaints to identify trends and patterns.
- Adhere to company policies and procedures.
- Create helpfull content and provide proactive outreach.
- Provide product information and availability.etc

EDUCATION

Shree Jaladevi Secondary School

School Leaving Certificate (Grade 10th)

2020

Ramechhap,Nepal

Glacier International Secondary School

Higher Secondary School (Grade 12th Pass out)

2022

Kathmandu, Nepal

Sheekshya

ACCA (Association Of Chartered Certified Accountant)

- 2024

Kathmandu, Nepal

DECLARATION

I hereby solemnly declare that all the above mentioned information is true and complete to the best of my knowledge and belief.

Date : 2025

Bishwaraj Khadka