



✉ fahadbilal12@gmail.com  
🏠 Naif Road Deira, Dubai, UAE  
📅 Date of birth 17/12/1995  
🇮🇳 Indian  
☎ +971 56 768 4914  
👤 Single

## VISA STATUS

CANCELLED VISA

## Languages

English

Hindi

Malayalam

Tamil

## Interests

Playing Cricket

Photography

## Social networks

in @fahadbilalm

@fahadbilal\_

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## FAHAD BILAL

### Logistics Executive

Experienced Procurement Executive with over 3 years of experience in logistics. I have 7 month of experience in a online shopping company in Dubai Good Knowledge in online process of orders and picking. Excellent reputation for resolving problems and improving customer satisfaction.

### Work experience

#### Store Operations

From October 2022 to June 2023 TALABAT DUBAI,UAE

- Receiving products from supplier.
- Picking online orders from the application.
- Checking Products Expiry.
- Maintaining Inventory of the store .
- Making Delivery Slip, Purchase Order, and Validating.

#### Freight Forwarder/Logistics Coordinator

From February 2021 to March 2022 Indus Logistics Trivandrum, Kerala, India

- Worked directly with customers to coordinate air shipments.
- Including quotes, prices, billing, local pick up of freight, data entry, completing all airway bills and paperwork required for a flight overseas.
- Quickly move up in the air freight department from data entry to handle all of the vendor shipments.
- Managed and tracked shipments of freight via land and air.
- Served as a liaison between companies and organizations to resolve issues and assure customer satisfaction
- Managing import and export shipments.

#### Warehouse coordinator

From November 2019 to January 2021 Container Freight Station Kochi, Kerala, India

- Responsible for receiving, storing and distributing goods.

- Loaded and unloaded trailers, order picked coordinated material transfers, and replenish slots that were low in materials.
- Reviewed and unpacked orders and when instructed I verified quantities and items being shipped.
- Creating and maintaining a safe working environment by maintaining work area and upholding safety regulations.
- Maintaining inventory of materials and supplies on hand in shop and yard, managed inventory counts and prepared purchase order to replenish used materials and supplies.
- Facilitating a inventory management and inform management of low inventory, record inventory counts in company computer systems.
- Operating heavy machinery such as forklifts to move materials and items from receiving and storage areas to the production floor.

#### Sales Executive

From September 2017 to November 2018 Cooperative Bank Trivandrum, Kerala, India

- Fostered positive relationships with customers to enhance loyalty and retention.

- Built focused new client networks, growing business opportunities and increasing revenue possibilities.
- Effectively handled daily customer meetings, sales calls.

## Education

- **B.com with Computer Application**

From August 2014 to May 2017 University of Kerala Trivandrum ,Kerala, India

- **Logistics and Supply chain Management**

From October 2017 to July 2018 University of Kerala Trivandrum ,Kerala, India

## Skills

**Reporting Knowledge**

**Data Analysis understanding**

**Procurement expertise**

**Computer skills**

**MS Office**

**Billing Softwares**