



PABI MAYA TAMANG

Number: 0506634099

E-mail: suraj.sedai41@yahoo.com

Address: AL Khan, Sharjah, UAE

ABOUT ME

Looking for a challenging position at a reputable company where I can develop new abilities, increase my knowledge, and use what I've learned. to be given a chance where I can maximize my abilities and aid in the expansion of the company.

Education

HSEB +2 DAMAK Multiple Campus 2010-2012

EXPERIENCE

- ❖ **Working as a shift Incharge at VIVA Supermarket in Sharjah 2022- till now**

Responsibilities:

- ❖ Ordering
- ❖ Pricing
- ❖ Closing
- ❖ Stock take
- ❖ Rumbling

- ❖ **Worked as a front desk staff at Sastham College in Biratnagar , Nepal.**

march 2018- February 2019

Responsibilities:

- ❖ Provide basic and accurate information in-person and via phone/email
- ❖ Receive, sort and distribute daily mail/deliveries
- ❖ screen and forward incoming phone calls

- ❖ **Worked as a waitress at Ratna Hotel in Biratnagar in Nepal July 2016- January 2018**

Responsibilities:

- ❖ Greets customers and offers restaurant or cafe menus,
- ❖ answers questions about menu offerings,
- ❖ processes food and drink orders

Training and Certification

- ❖ Professional Makeup Artist

Achievements

- ❖ Attend training for leadership held in south Korea, June 2019

PERSONAL INFO

- ❖ Nationality: Nepalese
- ❖ Marital Status: Unmarried
- ❖ Date of Birth: 22/05/1994
- ❖ High: 161 cm
- ❖ Weight: 58 kg

Visa Status

- ❖ Employment Visa

Languages

- ❖ Nepali
- ❖ English
- ❖ Hindi

Passport

No: 09818548

DOI: 08/06/2016

DOE: 07/06/2026

SKILLS

- Creativity
- Communication
- Teamwork
- Meeting Deadlines
- Friendly
- Critical Thinking
- Documentation and Filing