

GEMMA SAKARI ZADEH
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PROFILE:

Business minded energetic cake baker with 10+years of experience in food business industry. Graduate in Food and Beverage Services NCII with College education units in Nursing. Fully conversational in English and Filipino Languages with native tongue in Ilocano dialect. Seeking a Cake Baker role in baking quality cakes for the company and provide exceptional service to all customers. I has experienced also household cleaning tidying, cooking and taking care of kids as a partime.

KEY SKILLS

Baking of Cakes and others Pastries
Management of Cake Bake Shop
Restaurant Manager
Hotel Reception operation

ADDITIONAL SKILLS

Product knowledge
Attention to detail
Communicates well in English and Filipino Languages
Works well under pressure
Active listener in understanding customers' needs
Basic Nursery Caregiving

WORK EXPERIENCE

PATIENT ASSISTANT/CLEANER/OFFICE ASSISTANT

Doc. Glen Integrative Wellness Center
Candon Shopping Mall, Ilocos Sur PHL.
2020-2021

- *Competent in the performance of basic patient care activities.
- * Is accountable for supporting patient careactivities, under the supervision of registered nurse.
- * Demonstrate personal and professional effectiveness.
- *Welcoming visitors.
- *Helping visitors navigate through an office.
- *Maintaining the cleanliness of the office, pantry and other public areas as required as per the company standards.

- *With good communication skills in English and Tagalog
- *Preparing/serving tea, coffee, water, etc. to the staff, guests & the Management.
- *Flexible and efficient in handling the tasks on daily basis

BAKER/CAKER

Masha Allah Cake and Snacks and Halal Food

Ballesteros Cagayan Valley PHL

2017-2020

Receive orders and prepares baking needs according bake shop menus as ordered.

Over-all management of the Cake Bake Shop and Catering Services by providing excellent service and well-informed product.

Over-all management of the Restaurant and Catering Services and providing excellent service and well-informed product recommendations for the customers.

ASSISTANT TEACHER

FUGU DAY CARE

Ballesteros Cagayan Valley PHL

2014-2017

Assist the teacher with reading related activities

Supervised outside playground activities

Take children to toilet clean or change them when necessary

HOTEL RECEPTIONIST

OLYMPIC HOTEL

Qeshm Hormozgan, Iran

2012-2014

*Operates the reception services of the hotel according the Hotel Reception manual.

*Performs other tasks assigned by the hotel management.

SCHOOL CLEANER

SHARJAH UAE

2009

* Cleaning, stocking and supplying designated facility areas (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning etc.)

* Performing and documenting routine inspection and maintenance activities

*Carry out heavy cleaning tasks and special projects

EDUCATION

FOOD AND BEVERAGES CERVICES NCII

FL Vargas College Cagayan Province

2009

College Level in Bachelor of College in Nursing

FL Vargas College Cagayan Province PHL

2004-2006

PERSONAL INFORMATION:

Nationality	:	Filipino
Date of Birth	:	January 04 1987
Religion	:	Islam
Gender	:	Female
Languages	:	English, Filipino, Ilocano
Visa status	:	Visit Visa