



# Khurram Mushtaq

## WAREHOUSE ASSISTANT

### CONTACT

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PASSPORT NUMBER: GEO847681

### SKILLS

- Hardworking
- Quality assurance deadline-driven
- Shipping and receiving
- Mathematical-aptitude
- Material handling

### EDUCATION& CREDENTIALS

Higher secondary  
School (2018-2020)  
(B.I.S.E. Rawalpindi, Pakistan)  
Secondary school (2015-2017)  
(F.B.I.S.E. Islamabad, Pakistan)

### CERTIFICATIONS

- Micro Soft-Office
- Excel Word

### PERSONAL PROFILE

- NAME: KHURRAM MUSHTAQ
- ADDRESS: Jabel Ali Dubai, UAE
- MARITAL STATUS: Single
- LANGUAGES: English, Urdu
- NATIONALITY: Pakistan

### SUMMARY:

Skilled Well-versed in warehouse operation, shipping and logistics exceptional skills and strong attention to detail. Warehouse worker with strong work ethic and 2 years work experience.

### EXPERIENCE:

#### 2022-CURRENT

Work as a WAREHOUSE ASSISTANT IN ARAMEX EMIRATES LLC for 2Y

#### ROLES AND RESPONSIBILITIES:

- Moved freight stock and other materials to and from storage and production areas and loading docks.
- Stacked and stored pallets at the end of the shift to keep warehouse clean and organized.
- Used numbers to properly stocked warehouse.
- Responsible for the daily operation of the warehouse, including receiving, weighing, placing, labeling, scanning etc.
- Organize the warehouse to ensure full use of warehouse space.

#### Food packer (2020-2021)

(Vikor Rawalpindi, Pakistan)

- Participated in food processing using equipment.
- Implemented cheese processing and executed packing machines.
- Managed and maintained food preparation machines for cleanliness.
- Supported production line with all raw material and components supply.
- Ensure that all raw food items received are of good quality and appropriate quantity.
- Ensure that the same type of food items is stored together.
- Make sure that frozen food items are stored and rotated properly.
- Cooked meat ensuring all production good are of good quality and reporting damaged items and mistakes to supervisor packing products into boxes and ensuring proper labeling and packaging.
- Weighing and palletizing boxes.