



Hatem Sulaiman

Logistics and Warehouse Manager

ABOUT ME

Experienced logistics and warehouse management professional with a solid track record of optimizing supply chain operations and improving warehouse efficiency. Skilled in developing and implementing logistics strategies, overseeing transportation and distribution, and managing inventory. Strong leadership and problem-solving abilities with a focus on driving continuous improvement and achieving organizational goals.

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📍 DUBAI, United Arab Emirates

LANGUAGES

Arabic: Native

English: Advanced

WORK EXPERIENCE

October 2020 - February 2024

LOGISTICS AND OPERATIONS SUPERVISOR Al Nour Institution

Syria - Tartous

- Managed all aspects of logistics and operations, including storage, refrigeration, packaging, and export preparation for vegetables targeted for Gulf countries' markets.
- Coordinated closely with customs brokers to handle shipment documentation and ensure timely and accurate customs clearance.
- Oversaw inventory management, ensuring adequate stock levels and implementing strategies to minimize waste and losses.

July 2010 - September 2020

OPERATIONS COORDINATOR Al Nour Institution

Syria

- Efficiently managed the receipt and storage of vegetables from local farmers maintaining quality standards and ensuring freshness.
- Supervised the packing, packaging, and sorting operations for vegetables and fruits destined for export to Gulf countries.
- Ensured meticulous compliance with the rigorous quality standards demanded by the Gulf Arab markets.

June 2006 - June 2010

WAREHOUSE MANAGER Public Consumer Institution

Syria

- Efficiently managed warehouse operations to ensure continuous availability of materials and products.
- Planned and implemented supply and distribution strategies to ensure efficient and timely delivery.
- Managed workforce and guided the team to ensure productivity and high performance.

EDUCATION

2000 - 2005

BACHELOR'S DEGREE Tishreen University, Agricultur Sciences

Syria

SKILLS

Microsoft Office 2010

Team player

Communication skills

Account

Time Management

Working Well Under Pressure

Design

Warehouse

Logistics