

HAZEM HUMOD ALNOJEIDI

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EDUCATION

Master of Accountancy (2018)

Cleveland State University – Cleveland, Ohio, US.

Bachelor Degree of Accounting (2013)

Al-Imam Muhammad Ibn Saud Islamic University – Riyadh, Saudi Arabia.

WORK EXPERIENCE

Freelancer

Financial Analyst | July 2023 – Present

- Prepare monthly financial statements, budgeting & payroll
- Prepare Tax/Zakat returns & compliance reports
- Perform internal control check & accounts reconciliation

Zakat, Tax and Customs Authority (ZATCA)

Associated Auditor | April 2020 – June 2022

- Reviewed, Audited and analyzed VAT and RETT cases
- Zakat & Taxes compliance with regulations and procedures
- Taxes advisement & answered queries from SME tax payers

Crowe KSA

External Auditor | Nov 2018 – March 2020

- Prepared audit files and tested internal controls
- Co-prepared standalone and consolidated financial statements
- Executed analytical tests and procedures on accounts, general ledgers & trail balance
- Reported audit findings to managers & partners

CERTIFICATES & TRAINING

- **GRC In The Three Sectors** – Cooperative Lawyers Association
- **Real estate valuation accreditation program** – TAQEEM Academy
- **Accounting Fundamentals** – Corporate Finance Institute
- **Advanced English Courses** – ELI University of Florida
- **English As a Second Language** – ELP University of North Florida
- **Accounting Internship** – Capital Market Authority

PROFESSIONAL SKILLS

- Zakat and local taxes (VAT, RETT, WHT, CIT)
- External audit procedures & internal controls
- Financial statements analysis
- IFRS & SMEs knowledge
- Local law/regulation & HR knowledge
- Microsoft Office & computer skills
- Tasks prioritization & flexibility
- Details oriented & time management
- Problem solving & strategic skills
- Initiative, innovative & leadership
- Excellent written & verbal communication skills

ADDITIONAL INFORMATION

- **Languages:** Arabic & English
- **Interests:** Sport, History & Chess