



ACHINI RASANJALI

SALES ASSISTANT

CONTACT

+971 5525 34714

h.achinirasanjali@gmail.com

33-2C Street, Al Hamriya, Bur Dubai

PROFILE

My aim is to work in a progressive environment which offers enough challenges and opportunities for me to expand my knowledge and grow as a competent professional while adding value to the organization.

Passport Number - N8784487

Birthday - 1996.10.01

Visa Status - Cancelled Visa

Marital Status - Married

LANGUAGES

English - Fluent

Hindi - Intermediate

SKILLS

- Micros System
- Cashiering
- sales and marketing
- team player
- Stocking
- Customer Service
- Communication
- Problem solving
- Basic technology skills
- Product knowledge

REFERENCES

- Abdul Gafoor
General Manager
Al Madina Hypermarket
+971 5579 31294

WORK EXPERIENCE

Sales Assistant | 2021 Nov - 2023 Dec

Al Madina Hypermarket - Bur Dubai, Dubai, UAE)

- Extensive experience in product sales and customer service activities in a Hypermarket Department store.
- In-depth knowledge of inventory management.
- Remarkable knowledge of all Garment products, services, sales and solutions.
- Familiarity with managing, checking, and reconciling balance cash drawer.
- Ability to achieve monthly sales targets.
- Ability to interact with all customers in a friendly and helpful manner.
- Ability to maintain the cleanness of assigned work areas.
- Ability to keep updated Purchase manager according to sales.

Sales Supervisor | 2019 - 2021

John keels Holdings PLC, Sri Lanka

- Overseeing salespeople, cashiers, shelf stockers, and other employees.
- Monitoring shelf stocks and product displays, and the general appearance of the store.
- Addressing customers' requests, comments, and complaints.
- Remove expired or damage products, replenish and rotations of products.
- Ensure that display space is fully stocked.
- Arranging of stocks First-In-First-Out (FIFO) to ensure that products are within shelves life.
- Develop and maintain inventory control records
- Maintain personnel records and development plans
- Other Ad-hoc duties

EDUCATION

Pinnawala Central, Kegalle, Sri Lanka

G.C.E. Ordinary Level

2012

Pinnawala Central, Kegalle, Sri Lanka

G.C.E. Advance Level (Commence Stream)

2015