

CONTACT

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EDUCATION

2016 - 2019 KERALA UNIVERSITY

 Bsc Biochemistry & Industrial Microbiology

2014-2016 <u>KERA</u>LA STATE BOARD

• Higher Secondary

SKILLS

- Leadership
- Customer service
- Teamwork
- Time Management
- Computer skills
- Effective Communication
- Conflict Resolution

LANGUAGES

- English (Fluent)
- Malayalam (Fluent)
- Tamil (Fluent)
- Hindi (Basics)

MOHAMMED JAZEEM

STORE MANAGER

PROFILE

Results-oriented Store Manager with sixteen months of managerial experience in retail environments. Motivated professional with strengths in supervising employees and promoting optimal customer service. Adept in employee relations, inventory organization, and visual merchandising. Prepared, organized, and trained in product knowledge and store regulations. Committed to creating an environment that is conducive to achieving increased sales and customer satisfaction.

WORK EXPERIENCE

GTC PHARMA

Store Manager

- Conducted regular performance reviews for staff members, providing constructive feedback and opportunities for growth.
- Reconciled daily sales transactions to balance and log day-to-day revenue.
- Improved customer satisfaction through staff training in customer service and product knowledge.
- Contribute to team effort by accomplishing related results as needed.

GTC PHARMA

Store Assistant

- Assist in the day-to-day operations of the store, including customer service, inventory management, and maintaining a clean and organized store environment.
- Provide support to customers, answer inquiries, and help them find the products they need.
- Receive, unpack, and label incoming merchandise, and ensure products are displayed effectively on store shelves.

GUIDEHOUSE INDIA

Junior Associate

2021-2022

- Supported senior associates in managing client relationships by scheduling meetings, taking minutes, and following up on action item.
- Maximized claim efficiency by thoroughly reviewing and analyzing insurance claims.
- Reviewed files, records and other documents to obtain information to respond to requests.

2023 - 2024

2022-2023