



JIJESH JOSEPH

CONTACT

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WEBSITES, PORTFOLIOS, PROFILES

- Jijesh Joseph

EDUCATION

January 2020

MBA: MARKETING HR

Rabindranath Tagore University,
KERALA

January 2017

PG DIPLOMA: Logistics And Supply chain
Management

WHRDE, ERNAKULAM

LANGUAGES

English

Advanced (C1)

Hindi

Intermediate (B1)

Tamil

Intermediate (B1)

PROFESSIONAL SUMMARY

Reliable Inventory Manager bringing expertise in receiving, storage and document management. Natural leader, communicator and problem-solver experienced in completing audits and submitting reports. Focused on keeping inventory current and at optimal levels.

SKILLS

- Microsoft Word
- Microsoft Excel
- SAP
- Oracle
- Transaction Management
- Order Processing
- Vendor Relationship Management
- Cost Control
- Report Preparation
- Team Development
- Learn principles

WORK HISTORY

JUL 2023 - 2024

RELIANCE RETAIL(FASHION FACTORY)INVENTORY MANAGER (COCHIN,KERALA)

- Maintained sufficient inventory levels to meet customer demands at all times.
- Designed and implemented successful inventory control system to track inventory levels and optimize stock levels.
- Established re-order points and monitored supplier performance.
- Built and nurtured positive working relationships with vendors and suppliers.
- Developed and maintained knowledgeable and productive team of employees.
- Reduced worker accidents by implementing improved safety standards and monitoring procedures.

April 2021 - 2023

STORE RECIEVER (REGENCY GROUP DUBAI)

- Analyzed inventory data to identify and address stock discrepancies.
- Created and updated regular inventory reports and records.
- Labeled, organized and located inventory items in staging areas or on shelves according to quantity, size, or type of material.
- Maintained sufficient inventory levels to meet customer demands at all times.
- Monitored inventory levels to confirm compliance with company

HOBBIES AND INTERESTS

Traveling
Waching Movies
Fooding

PERSONAL INFORMATION

Place of Birth: Mananthavady
Gender: Male
Marital Status: Married
Date of Birth: 25/05/1993

- policy.
- Integrated warehouse operations with existing and new business processes.

APRIL 2015 - JAN 2019

LIFE STYLE INTERNATIONAL (ASST.INVENTORY MANAGER(Calicut

- Keeping track of goods and supplies in a store or warehouse
- Placing orders for more inventory according to demand
- . Counting available products.
- .Managing junior Staffs, And Ware house Staffs
- .Maintaining System and Office Records.
- . Conducting Weekly Meetings With Staffs And Managers.
- . Preparing Transportation Documents