

Curriculum vitae

Jino Thomas

Accountant

Mob: +971 507946231

Email: jinothoma@gmail.com



CAREER OBJECTIVE

Looking forward for an organization that offers a challenging, stimulating, learning environment to work in and provide scope for individual & organizations development, which offers attractive prospects for long term development and career growth.

ABOUT ME

I have considerable experience in the Accounting system and have above 5 Years' experience for accounting field and 2 years' experience in cashier

I am keen on learning things faster and have strong communication skill. I have strong computer efficiency as well and quite proficient in Microsoft Word, Microsoft Excel, Microsoft PowerPoint presentation, Tally ERP 9, Quick books, Peachtree.

GCC EXPERIENCE

- *Worked as an Accountant 1 year experience (January 2022 to December 2022) at Al Barakh gym Ajman*
- *Worked as an Accountant 2 year experience (January 2019 to December 2021) at World Star Man power sharjah.*
- *Worked as an Cashier 2 year experience (November 2015 to November 2017) at Centerpoint Saudi Arabia.*

INDIAN EXPERIENCE

- *Worked as an Accountant Cum Cashier at Heal Foundation Health Centre (February 2018 to February 2019) New Delhi India*
- *Worked as an Accountant 1 year experience (November 2014 to October 2015) at Metro fair Handlooms Kerala*
- *Worked as an Accountant 2 year experience (November 2012 to November 2014) at Kosamattam Finance, Kerala*

QUALIFICATION SUMMARY

- *B.Com with Computer Application 2012 (M G University)*
- *Plus Two (Kerala Board)*
- *SSLC (Kerala Board)*

Core Competencies

- *Good command over English, Hindi, Malayalam, Arabic*
- *Effective inter-personal skills.*
- *Confident*
- *Quick learner*
- *Dedicated and highly motivated*
- *Positive Attitude*
- *Problem Solving Skills*

IT Skills

- *MS- Office Suite (Excel, word, power point)*
- *Tally*
- *Peach tree*
- *S times ERP*

PERSONAL INFORMATION

Full Name	: <i>JINO THOMAS</i>
Sex	: <i>MALE</i>
MATRIAL STATUS	: <i>SINGLE</i>
Father Name	: <i>THOMAS KURIAN</i>
Mothers Name	: <i>RAJAMMA THOMAS</i>
Date of Birth	: <i>31- MAY -1988</i>
Passport No.	: <i>T4686220</i>
Visa Status	: <i>Visiting Visa (Valid till 25/04/2023)</i>
Nationality	: <i>Indian</i>
Languages Known	: <i>English, Arabic, Malayalam and Hindi</i>

DECLARATION

I hereby declare that the above information provided is accurate to the best of my knowledge and belief. If given a chance, I assure you to work the utmost satisfaction of my superior and prove to be an asset for your esteemed organization.

Jino Thomas