



# JUDE RAVINDREN

## PROFILE

I am a dedicated, organized and methodical individual. I have good interpersonal skills, am an excellent team worker and am keen and very willing to learn and develop new skills. I am reliable and dependable and often seek new responsibilities within a wide range of employment areas.

## EMPLOYMENT HISTORY

### Collection Executive | Standard Chartered Bank, Colombo

2009 - 2010

Successfully managed a portfolio of 1500+ customer accounts, ensuring prompt payment and implementing effective settlement strategies. Consistently met or exceeded personal and team targets. Handling 1500+ customers accounts individually and Following customers payment, Implementing settlements to customers, visiting traced customers, Achieving personal & Team targets.

### Assistant Manager | Prologic Technologies, Colombo

2013 - 2018

- Successfully managed client relationships, performed accurate data entry, maintained store inventory, and achieved sales targets.

### Collection Executive | Softlogic Finance PLC, Nawala

PRESENT

Start with a Call Center Executive achieving given individual targets every month, and after promote to Team Leader Agency Coordinator ,handling 800+ customers portfolio.

## EDUCATION

### D.S.Senanayake College, Colombo

1992 - 2001

## COURSES

### Diploma In Air Line Fares/Ticketing Reservation and Marketing Course(Travel & Tourism), International Airline Ticketing Academy, Colombo

SEPTEMBER 2008 - JANUARY 2009

### Computer Course, Australian Computer Center, Colombo

JANUARY 2006 - DECEMBER 2007

## DETAILS

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EMAIL

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ADDRESS

Colombo, Sri Lanka

DATE OF BIRTH

19/11/1986

GENDER

Male

MARITAL STATUS

Married

NIC/PASSPORT

198632402487

NATIONALITY

Sri Lankan

## SKILLS

Problem solving

Leadership

Customer service

Creativity

Critical thinking

Teamwork