



# KARR LESLIE SOMBILLO NAVARRO

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Purok 1, Tacasan,  
Macabebe, Pampanga

## Profile

*To occupy position that may acquire my knowledge and skills to be utilized and may further be developed.*

## Personal Information

Date of Birth : August 11, 1995  
Place of Birth : San Fernando, Pampanga  
Age : 29  
Height : 5'7"  
Weight : 80kgs  
Marital Status : Single  
Religion : Roman Catholic

## Work Experience

### SM SUPERMARKET (Bagger)

2016

SM DOWNTOWN

San Fernando, Pampanga

- Responsible for packaging items into paper, plastic, or reusable bags at checkout lanes in retail and grocery stores.

## Education

### College

#### Domrac Ref and Aircon Servicing

San Fernando College Science and Technology  
San Fernando, Pampanga

### Vocational Courses

#### TESDA

Calumpit, Bulacan  
Automotive NCI  
Motorcycle NCII

### EXPONENT MOTOR CORP-MOTOPOSH

Sampaloc, Apalit, Pampanga  
San Roque, Guagua, Pampanga

#### Sales and Marketing

2019-2021

- Developing and implementing effective sales and marketing strategies to drive business growth
- Conducting market research to identify new business opportunities and understand market trends
- Coordinating with the sales team to set sales targets, track performance and develop plans for improvement if necessary

## Skills

- Motorcycle Restoration Mechanic
- Electrical Trouble Shooting
- Driver 4 Wheels / Mechanic
- Computer Literate (Microsoft Office)
- Encoder
- Basic Trouble Shooting in gas and diesel engine
- Perform Diesel Engine and Tune Up
- Perform Gas Engine and Tune Up
- Service Automotive Battery
- Service Ignition System
- Test and Repair Wiring/Lighting System
- Perform Under chassis Preventive Maintenance
- Can operate a forklift

## Branch Mechanic

2021-2024

- Preform periodic maintenance
- Service fuel system
- Service lubrication system
- Service ignition system
- Service exhaust system
- Service suspension system
- Service brake system
- Service wheels and tires
- Service clutch system
- Service electrical system
- Service final drive
- Service cooling system
- Overhaul motorcycle/small engine

## BSPT CONSTRUCTION CORP.

WAREHOUSE STAFF (INVENTORY)

2024- Present

Del Pilar, San Fernando, Pampanga

- Responsible for verifying the accuracy and quality of inventory in the warehouse.
- Conducting thorough examinations of incoming and outgoing materials to ensure they meet quality standards and match documentation.
- Checking and confirming the quantity of items against shipping and receiving documents.
- Coordinating with warehouse staff and other relevant departments to address and resolve discrepancies promptly.
- Effectively communicating inventory status,discrepancies,and relevant information to supervisors and team members.
- Conducting regular physical counts of stock to maintain accuracy and participating in periodic audits.
- Plays a crucial role in maintaining inventory integrity and contributes to the smooth functioning of warehouse operations.

**KARR LESLIE S. NAVARRO**  
Applicant Signature