MANU GEORGE CHACKO

**MATERIAL HANDLER WAREHOUSE ASSOCIATE**



# ABOUT ME

4+ years of experience as a Warehouse Worker. Seeking to obtain a position that will allow me to utilize my education, experience, and interpersonal skills.



# CONTACT

Mobile :

+971 5 62900499 (UAE)

Home :

+91 9446201702 (IND)

Visit Visa : 3 Months

Valid from : 4th November 2023

Date of Birth : 24-04-1995

Nationality : Indian

Email:

[manuchacko220@gmail.com](mailto:manuchacko220@gmail.com)

 **SKILLS**

* Purchasing
* Inventory Control
* Operations Management
* Microsoft Office
* Computer Technology
* Windows
* Customer Service.

# LANGUAGE

* English
* Malayalam
* Hindi
* Arabic ( Basic)

## Work Experiences

## Worked as Warehouseman of Onshore and Offshore from July 2019 to Aug 2023 at NPCC

## Assisting shipping and receiving unloading trucks and checking in merchandise.

## Preparing orders by processing requests and supply orders; pulling pallets and materials; packing boxes; placing orders in the delivery area.

## Sorting and placing materials or items on racks, shelves or in bins according to organizational standards.

## Maintaining inventory controls by collecting stock location orders, printing request, recording amounts of materials or items received or distributed through a computer.

## Maintaining a safe and clean work environment by keeping shelves, pallet area, and workstations neat; sweep, dust and mop.

## Regularly lift and/or move objects 10-50lbs occasionally lift and/or move objects that weigh more than 100 lbs.

## Unloading trucks, check in merchandise, reconcile purchase orders with sales orders, and distribute received inventory to designated production areas.

## Generating reports documenting defective materials, questionable conditions, and quality benchmark result.

## Facilitating inventory management and inform management of low inventory; record inventory counts in company computer systems.

## Operating forklifts to move material and items from receiving and storage areas to the production floor.

* **Marine equipment oiler from 2015 August to 2019 July at National Petroleum Construction Company (NPCC)**
* Marine Equipment Oiler, 2015 August to 2019 August
* Inspected fuel, water, oil and slop oil tank levels
* Maintain Service on welding machines, compressors, cranes, Generators and other machineries.
* Perform greasing on bearings, chains shafts and sheaves

# EDUCATION

G- Tech

G- Tech

Opito Approved

15 – June - 2023

Opito Approved

23 – June - 2023

**CORPORATES SAFETY SOLUTIONS**

6 – June - 2014

**KERALA UNIVERSITY** 22-May -2014

**BHARATHIAR UNIVERSITY** 05-MAY-2014

CBSE

03 -Aug 2013

CBSE

31 -May 2011

**ADVANCE EXCEL**

**DIPLOMA IN DATA ENTRY**

**EMIRATES TECHNICAL AND SAFETY DEVELOPMENT CENTRE FOET**

**EMIRATES TECHNICAL AND SAFETY DEVELOPMENT CENTRE H2S**

**INTERNTIONAL TECHNICAL AND SAFETY DEVELOPMENT IOSH**

**NATIONAL TECHNICAL INSTITUTE , PATHANAMTHITTA**

Diploma in Automobile Engineering

National centre for professional training Diploma in Fire and Safety Engineering

Immanuel Marthoma Central School

Higher Secondary

Immanuel Marthoma Central School

Secondary

# Declaration

I hereby declare that all the information furnished above is true to the best of my knowledge and belief and I can prepare to take up any responsible position in your organization and can assure you of efficient.