



# MOBIN MATHEW EAPEN

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**License** : Valid Indian Driving License

## PROFESSIONAL SUMMARY

Milk Distribution & Delivery Assistant with practical experience in milk supply operations, route delivery, and inventory coordination. Skilled in last-mile logistics, fleet support, and supply chain assistance within rural and semi-urban territories. Proven ability to manage delivery schedules, maintain hygiene standards, and ensure accurate documentation of transported goods. Known for on-time delivery, attention to detail, and customer interaction. Holds a valid Indian driving license and possesses basic computer skills for digital tracking and record-keeping. Seeking an opportunity in logistics, warehouse operations, or distribution support to contribute to efficient product flow and customer satisfaction.

## WORK EXPERIENCE

<b>Milk Distribution &amp; Delivery Assistant</b>	2023 – 2025
Milma, Chellarcovil, Kerala	
<ul style="list-style-type: none"><li>Delivered milk daily to assigned distribution centers, ensuring on-time delivery and hygienic handling in line with cold chain logistics standards.</li><li>Collected milk from local suppliers, verified inventory accuracy, and maintained updated delivery logs.</li><li>Planned and optimized daily delivery routes to maximize fuel efficiency and minimize delays.</li><li>Maintained cleanliness and safety of transport containers, complying with food safety regulations.</li><li>Built positive relationships with farmers and staff to ensure smooth supply chain coordination.</li><li>Assisted in basic stock management and resolved delivery discrepancies in coordination with logistics supervisors.</li><li>Operated under strict delivery schedules, adapting to changes in volume or weather conditions with minimal disruption.</li></ul>	

## EDUCATION

<b>Higher Secondary (Plus Two)</b>	2023
GHSS Anakkara, Kerala	
<b>SSLC (Secondary School Leaving Certificate)</b>	2021
Deepa HSS Kuzhithollu, Kerala	

## SOFT SKILLS

- Physically Fit & Experienced in Manual Loading/Unloading
- Strong Time Management & Punctuality
- Effective Verbal Communication
- Adaptability in Dynamic Work Environments
- Teamwork & Cooperative Attitude
- Willingness to Relocate & Work Flexible Shifts

## TECHNICAL SKILLS

- Microsoft Office (Word, Excel – Basic Use)
- Mobile Delivery Apps & Route Navigation Tools
- Digital Record Keeping & Simple Data Entry
- GPS Navigation & Route Planning
- Basic Inventory & Stock Management
- Handling Food Safety & Hygiene Equipment

## CORE COMPETENCIES

<ul style="list-style-type: none"><li>Milk Distribution &amp; Route Delivery</li><li>Last-Mile Logistics Operations</li><li>Rural Supply Chain Coordination</li><li>Inventory Monitoring &amp; Record-Keeping</li><li>Customer Communication &amp; Relationship</li><li>Vehicle Handling &amp; Safety Practices</li><li>Hygiene &amp; Food Handling Standards</li></ul>	<ul style="list-style-type: none"><li>Delivery Documentation Management</li><li>Basic Computer Operation</li><li>Time Management &amp; Task Prioritization</li><li>Physical Endurance for Field Operations</li><li>Coordination with Suppliers &amp; Vendors</li><li>Compliance with Delivery &amp; Safety Protocols</li><li>Route Optimization &amp; Scheduling</li></ul>
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## LANGUAGES

- English • Hindi • German • Malayalam

## ADDITIONAL INFORMATION

- Valid Indian Driving License
- Physically fit and experienced in manual loading/unloading
- Strong time management and discipline
- Willing to relocate and work flexible shifts
- German Language Certification – Goethe-Zertifikat B2 (Issued: May 2024) | Part of four-module certification (Listening module score: 67/100)