M. MOHAMED MARUVAN

Dubai 0547562547 maruvanrif136@gmail.com

SUMMARY

Energetic employee well-versed in strong communication and organisation skills. Seeks solutions to problems and applies extensive analytical knowledge to findings. Adept at multi-tasking, leading group discussions and managing projects. Solid understanding of training and mentoring employees. Dedicated team player, proactive and hands-on in task completion. Enthusiastic Supervisor with knowledge of resolving customer problems. Works to increase success through effective work strategies and customer service.

EXPERIENCE

Aswaaq hypermarket - Section Supervisor

Dubai, UAE 02/2020 - Current

- · Supervised daily operations, increased workflow efficiency
- · Maintained high-quality standards with rigorous quality control measures
- · Handled customer complaints efficiently, improved customer satisfaction level
- · Improved team productivity by implementing efficient work schedules
- Managed inventory with careful planning and organisation
- Conducted regular training sessions for enhanced staff performance
- · Organised team meetings to discuss progress and setbacks effectively.

Al Rayyan Supermarket - Supermarket Cashier

Riyadh, Saudi Arabia 05/2018 - 10/2019

- · Greeted customers entering store and responded promptly to customer needs
- Enhanced customer satisfaction by offering prompt and courteous service
- · Processed transactions for smooth checkout experiences
- · Managed cash drawer with precision to ensure accurate accounting
- · Assisted customers in locating products for improved shopping experiences
- · Handled customer complaints professionally, maintaining positive store reputation.

SYSTEMATIC SKILLS

- MS OFFICE
- NAVIGATION
- · SAP

PERSONAL INFORMATION

· Visa: Employment visa

Age: 28

· Martial status : single Date of birth: 30/04/1996

· Nationality: Indian.

SKILLS

- · Customer service excellence
- · Product knowledge
- · Cash handling proficiency
- · Sales forecasting
- · Staff training and development
- · Inventory management
- · Retail operations understanding
- · Quality control management
- · Vendor relationship management
- · Health and Safety Compliance

CERTIFICATIONS

- · Dubai Way Service Ambassador
- Customer Service Excellence Award
- PIC

EDUCATION

03/2015

Haji Sheik Ismail Polytechnic College Tamilnadu, India

Diploma Of Higher Education: :

Mechanical

Graduation Status: Graduated with distinction