

Mohammad Ismail Khan

Current Address: Doha, Qatar

Mobile: +974 5594 9767

E-mail: ismail10675@gmail.com



Supply Chain & Logistics Management Professional

Professional Summary

Result driven Senior Store Supervisor and Group Leader with more than 24 years of extensive experience of warehousing and inventory management in Steel Manufacturing industry. Adept in leading teams in challenging environments, while ensuring adherence to safety, quality and other internal control protocols. Hands-on experience of working on ERP Inventory solutions (Oracle).

Core Area of Expertise

- End to End Warehouse Management
- Inventory control
- Quality & Quantity Inspections
- Team Building, Leadership & Multi Lingual Communication
- Extensive materials management knowledge
- Specialized Shipping & Receiving
- Budgeting & Forecasting

Professional Experience

<u>Senior Store Supervisor</u>	
<i>Qatar Steel Company</i>	June 1996 – April 2020
Responsibilities	
<ul style="list-style-type: none">• Responsible for management of end to end warehouse operations like Receipt & Issuance, Inspections, Storing, monitoring and ensuring safeguard of all materials.• Effectively lead a team of 12 individuals of varying seniority and job roles within the Procurement and Warehousing Department with inventory of around 60,000 items.• Developed daily work programs, assigned duties and monitored assigned jobs of store keepers, Forklift operators and Helpers.• Responsible to ensure provision of warehouse expenditures in Budget Submissions.• Ensured appropriate storage and monitoring of sensitive, volatile, toxic material in line with manufacturer and company guidelines and strictest Safety Procedures.• Supervised special packing and stacking of materials for transit and movement.• Initiated and followed up on all repair work on returned material.• Forecasted requirements for storage spaces and facilities and ensure timely availability of the same.	
Achievements	
<ul style="list-style-type: none">• Promoted twice for continuously performing satisfactorily and demonstrating leadership skills.	

Trainings

Certification / Training	Institute	Year
Safe Forklift Operation & Operator Certification	TUV SUD Middle East LLC, Qatar	2016-19
Safe Handling of Compressed Gas Cylinders	Buzwair, Qatar	2017
Gas Handling & Safety Training	Buzwair, Qatar	2014
Crosby Lifting & Rigging Products Training	Crosby Europe – Dutest Qatar	2010
Warehouse Operations Certification	In-house training, Qatar Steel Company	2010
Fire Prevention & Fire Fighting (Includes First Aid)	NAPT, Qatar	2006-08
Warehouse Management – Corporate Training	KAVAQ, Qatar	2009
Slings & Material Handling	QASCO Training Center, Qatar	2000
Materials Management Studentship Certification	Indian Institute of Materials Management	1989

Other Competencies

- Expertise in operating any type of Forklift, inside or outside the storage facility.
- Expertise in operating Very Narrow Aisle Machine (VNA) inside the warehouse.
- Good Knowledge of ERP Inventory Modules like Oracle and MIS reporting on Microsoft Office.

Education

Course	Institute	Year
Diploma in Computer Application (DCA)	Jamshedpur, India	1990
Graduate Diploma in Materials Management	Indian Institute of Materials Management	1989
Bachelor of Commerce (B.com)	Ranchi University, India	1984
Intermediate	Ranchi University, India	1981

Personal Details

Nationality	Indian
Date of Birth	18-10-1963
Language Proficiency	English, Hindi, Urdu, Spoken Arabic
Marital Status	Married
Driving License	Light Vehicle License issued in Qatar