

MUHAMMED T

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SAP MM CERTIFIED& ACCOUNTANT

WORK EXPERIENCE

Stature Accounting and Auditing Consultancy Services – Chartered Accountant

Karama, UAE

Accountant Assistant

August 2023– Present

- Book keeping, Preparing Profit and Loss A/C and Balance Sheet.
- Secure Financial information by Completing data Base Backups, Keeping information Confidential.
- Reconciliation of Bank Accounts.
- VAT filing and Preparing VAT Report, Data Entries.
- Maintaining Spread Sheet to Accurately Report on Revenues and Expenditure.
- Preparing Monthly Reports and Handdle Monthly, Quarterly and Annual Closing.
- Managed End to End Accounts Preparing all Entries.
- Manage All Account Transaction.
- Supporting preparing Audit Reports.
- Audit Financial Transaction and Document.

Archon Solution PVT LTD

Kerala, India

SAP MM Associated Consultant

July 2022 – July 2023

- Enterprise Structure of MM (*company code, Co-Cd, Plant, Purchase Organization, Storage Location).
- Master Data (material master, vendor master, PIR, source list)
- Special Procurement process (sub-contracting, consignment, TO).
- Outline agreement (contracts, scheduling agreement).
- Release strategy configuration.
- Material Leader, Material.
- Migration tool LTMC and LSMW.

Skills SAP MM & Odoo and Tally

- Managed end to end accounts receivables process including invoicing, payment collection, reconciliation.
- Manage all Accounts transaction.
- Handle monthly, Quarterly and annual Closing.
- Maintain and update accurate financial record, ledger and journals.
- All payments and receipts and vendor bill and invoice bill.
- Define enterprise structure – company code, controlling are, plant, storage location and purchasing organization.
- Configuration and maintaining of procurement process (PR) request for quotation, (RFQ), purchase order (PO).
- Release good issue, transfer posting, stock transfer.
- Data migration, Service master, outline agreement

EDUCATION

BACHELOR OF COMMERCE

Kerala, India

- MHES Arts and Science Collage

2019-2022

CERTIFICATION

Ajman, UAE

Certified as

- SAP Certified Application Associate – SAP S/4HANA Sourcing and Procurement

Issued:2023-04-11

Verify: <https://www.credly.com/go/6gAMOlN>

Expire:2028-04-11

SKILLS & INTERESTS

Skills: SAP MM, SAP S/4HANA, Tally, Odoo, Excel, VLOOKUP, pivot table, Word, SAP Business one B1.