

# MUHAMMED MUHSIN K.H

#### ABOUT

"Looking forward to an entry level position to kickstart my career. I am adaptable and quick learner. I can assure you of my professional and personal growth because I have what it takes to forge a successful path for both the company and my future"

#### **PERSONAL DETIALS**

DOB: 09/11/2002

FATHER'S NAME: Hamsa

Gender: Male

**Religion: Islam** 

Nationality: Indian

Marital status: Single

#### CONTACT

Contact: 7902627254,6282892271

Mail: <u>muhsinsinu777888@gmail.com</u>

ADDRESS: Kombath kayil (H) perumpilavu, Arakkal, Thrissur, kerala

#### HIGHLIGHTS

- Tally, MS word, MS Excel, PowerPoint,Photoshop,SAP,GST
- DCA (diploma in computer application)
- Volunteer of NSS
- Decision making

#### LANGUAGE

- English
- Malayalam

# EDUCATION

# PLTP-CA (Practical and Live Training Programme in Computerized Accounting)

Hedvige Academy 2023-2024

### DIPLOMA IN COMPUTER APPLICATION

Keltron Edappal, Malappuram

2022-2023

# Graduation in BACHELOR OF COMMERCE computer application

(B.COM CA)

Mar Osthatheos College Perumbilavu, Thrissur

Board of education, University of Calicut 2020-2023

# **Plus two Commerce with Computer Application**

Concord English Higher Secondary School Pannithadam, Thrissur

Board of education, Kerala Board 2018-2020

### SSLC

Concord English Higher Secondary School Pannithadam, Thrissur

Board of education, Kerala Board 2017-2018

# EXPERIENCE

- 8 Months experience in billing in the firm of dental clinic
- 5 Months experience in billing and sales in the firm of restaurant and bakery

#### **Key skills**

- Hard working
- Typing skill
  - Time management
- Good customer service
- Good behaviour

# Declaration

I hereby declare that all the particulars are true and correct to the best of my knowledge.