

MUHAMMED MUHSIN K.H

ABOUT

"Looking forward to an entry level position to kickstart my career. I am adaptable and quick learner. I can assure you of my professional and personal growth because I have what it takes to forge a successful path for both the company and my future"

PERSONAL DETIALS

DOB: 09/11/2002

FATHER'S NAME: Hamsa

Gender: Male

Religion: Islam

Nationality: Indian

Marital status: Single

CONTACT

Contact: 7902627254,6282892271

Mail: <u>muhsinsinu777888@gmail.com</u>

ADDRESS: Kombath kayil (H) perumpilavu, Arakkal, Thrissur, kerala

HIGHLIGHTS

- Tally, MS word, MS Excel, PowerPoint,Photoshop,SAP,GST
- DCA (diploma in computer application)
- Volunteer of NSS
- Decision making

LANGUAGE

- English
- Malayalam

EDUCATION

PLTP-CA (Practical and Live Training Programme in Computerized Accounting)

Hedvige Academy 2023-2024

DIPLOMA IN COMPUTER APPLICATION

Keltron Edappal, Malappuram

2022-2023

Graduation in BACHELOR OF COMMERCE computer application

(B.COM CA)

Mar Osthatheos College Perumbilavu, Thrissur

Board of education, University of Calicut 2020-2023

Plus two Commerce with Computer Application

Concord English Higher Secondary School Pannithadam, Thrissur

Board of education, Kerala Board 2018-2020

SSLC

Concord English Higher Secondary School Pannithadam, Thrissur

Board of education, Kerala Board 2017-2018

EXPERIENCE

- 8 Months experience in billing in the firm of dental clinic
- 5 Months experience in billing and sales in the firm of restaurant and bakery

Key skills

- Hard working
- Typing skill
 - Time management
- Good customer service
- Good behaviour

Declaration

I hereby declare that all the particulars are true and correct to the best of my knowledge.