

MUMTAZ ALLI KHAN

📍 Sharjah - United Arab Emirates, Sharjah, United Arab Emirates
☎️ +971-568277040
✉️ mumtaz.alliz2020@gmail.com



+ معلومات عني

Driven and dependable professional with a strong commitment to teamwork and excellence. Proven ability to thrive in high-pressure environments and meet tight deadlines. Eager to contribute my skills and join your dynamic team.

I am an enthusiastic, self-motivated, reliable, responsible and hard working person. I am a mature team worker and adaptable to all challenging situations. I am able to work well both in a team environment as well as using own initiative. I am able to work well under pressure and adhere to strict deadlines.

+ روابط مواقعك وحساباتك الإجتماعية

linkedin:
linkedin.com/in/mumtaz-alli-khan

+ اللغات

English

Arabic

Hindi

Urdu

Bengali

+ الخبرات العملية

- Emirates Markets LLC
Sharjah

INVENTORY CONTROLLER

managing and controlling inventory levels, ensuring accurate inventory tracking, and optimizing inventory management processes to minimize costs and maximize efficiency

أكتوبر 2021 - الوقت الحالي

- Hotel Green Field and Resorts
Odisha

ACCOUNTANT

Recording and categorizing expenses, and preparing financial reports, Analyzing financial data so they can recommend ways to help the organization run proficiently, Conducting a risk analysis evaluation, Examining the accuracy of financial documents and where they stand with laws and regulations, Offering advice to organizations on how to reduce cost, improve their revenue, and boost profit, Keeping account books and systems up to date, Working with external auditors, Recording payments and disbursements.

أبريل 2016 - الوقت الحالي

- Hotel Sandys Tower and Resorts
Odisha

CASHIER

Provides a positive customer experience with fair, friendly, and courteous service, Registers sales on a cash register by scanning items, itemizing and totaling customers' purchases, Resolves customer issues and answers questions, Processes return transactions.

فبراير 2011 - الوقت الحالي

+ التعليم

- Utkal University

Odisha

BACHELORS IN ARTS

2011-01-01 TO
15-03-2008

- Council of Higher Secondary Education

Bhubaneswar

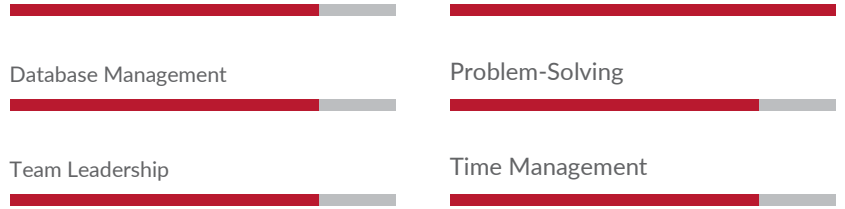
HIGHER SECONDARY EDUCATION

2008-04-12 TO
16-04-2006

+ المهارات

M.S Office

Accounting



+ الأنشطة اللامنهجية (اللاصفية)

- Kolkata, India
One Year Aviation Training As a Ground Staff
- Ras Al Khaimah United Arab Emirates
Civil Defence Training