

NABEEL MOHAMED K.U
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DOB: 19 September 1996
Visa status: Resident Visa
Valid UAE driving license (LMV)



PROFILE SUMMARY

Secure a responsible career opportunity to fully utilize my training and skills, while making a Significant contribution to the success of a company. To be a part of progressive organization where I can contribute my knowledge and skills as well gain experiences for the advancement of my career and development of my potential, abilities to work effectively with good people, acquire fulfillment in the field that have get.

WORK EXPERIENCE

MERCHANDISER, April 2021- Present

MH ENTERPRISES LLC- Dubai, United Arab Emirates

- Noting how well merchandise sells with any given display.
- Adhering to all store uniform and physical appearance policies.
- Organized racks and shelves to maintain store visual appeal, engage customers and promote specific merchandise.
- Delivered a high level of assistance by locating products and checking store systems for merchandise at other sites.
- Prepared merchandise for the sales floor by pricing or tagging.
- Transporting products to and from the backroom to shelf locations.
- Making sure that shelves are not overstocked or understocked.
- Assist with sales guidance and transaction.
- Promoting slow moving products and new listed products
- Regularly touring areas of personal responsibility and maintaining a visual appearance on the shop floor
- Handle to supply problems & customer issues.
- Up to date with the latest merchandising trends and best practices
- Negotiating prices and orders with suppliers.
- Taking photos of any displays that have been set up and then showing those to senior managers.
- Agreeing delivery dates with suppliers.
- Creating feature displays that maximize gross margins.

DOCUMENT CONTROLLER, February ,2019 - March,2021

Naresco Contracting LLC- Dubai, United Arab Emirates.

- Administer and organize documents for construction projects and other developments plan Responsible to ensure its traceability and availability at all times.
- Implementation of documents control process to ensure the documentation deliverables and distribution of requirements of projects are met and properly documented.
- in arranging and filling all project documents in site.
- Retrieve files as requested by employees and clients.
- Manage the flow of documentation within the organization
- Responsible in checking site employee's attendance and leaves.
- File material receiving report and material inspection report.
- Successfully manage the documentation and control for the project.

SKILLS

- Able to work under pressure.
- Flexible and with a very proactive attitude.
- Motivated and team worker.
- Success-driven, fast-paced, and performs well.
- Customer Relations.
- Problem solving skills and a self-starter.
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- Problem solving skills and a self-starter.
- Enjoy a dynamic and changing environment.
- Record keeping strengths
- Excellent written and verbal communication.
- Complaint resolution.
- Ability to handle multiple tasks.
- Fluent in English

EDUCATION

- Bachelor of Business Administration (Finance) –Calicut University. Kerala, India.
- Higher Secondary School Certificate –Kerala, India.
- Secondary School Certificate – Kerala, India.

TECHNICAL QUALIFICATION

- MS Office
- Tally Ace , Quick Book .

LANGUAGE

- English : Read, write and speak-fluent.
- Hindi : Read, write and speak-fluent.
- Malayalam : Read, write and speak-native.