



# SHAHADAT HOSSAIN

Data Entry Operator

## About Me

Organized and efficient Data Entry operator with more than five years of experience. Managing large-scale cloud computing and various language data project.



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Future housing, Basila Road, Mohammadpur Dhaka-1207

## EDUCATION

**Bachelor Of Arts In Philosophy**  
**Government Titumir College**  
**2018 to Current**

I did not complete my graduation.

**Higher Secondary Certificate**  
**Tejgaon College, Dhaka**  
**2015 to 2017**

I completed my Higher Secondary Education with the subject of Business Studies.

## LANGUAGE

- Bengali
- English (Intermediate)
- Hindi (basic)

## EXPERTISE

- Management Skills
- Creativity
- Typing
- Negotiation
- Critical Thinking
- Leadership

## EXPERIENCE

**Golden Harvest Infotech Limited**  
**Data Entry Operator**  
**2019 to Current**

Enter various types of data into the database with software from handwritten paper-based images. Maintain accuracy and complete project with in time.

**Meena Bazar (Gemcon Group)**  
**Trainee Staker**  
**Jun 2018 to Nov 2018**

Work here as a Customer Service Executive and achieve customer satisfaction by delivering goods according their needs.

## SKILLS SUMMARY

Typing and Computing  78 %

Leadership and project Management  81 %