



Whatsapp-+971528495787

- Receives and inspects all incoming materials and recheck with purchase Order.
- Answers customer questions about product, prices and availability and helping customers to select product to their needs.
- Prepare weekly report on availability of stocks and materials and place order if anything required.
- Arranging all materials in a proper way in shelves.
- Keep all the documents and do the proper filing .

- Checking possible damages or scratches.

Academic Details

- Diploma in Electrical & Electronics Engineering (**DEEE**) from 2019-2022
- ST Antony Matric Hr sec School (**SSLC**) From 2018-2019

Computer Proficiency

- Knowledge of Windows and MS Office (Word & Excel)
- Well versed with the usage of Internet, E-mail.

Personal Details

Father name : Mohamed jamal
Date of Birth : 26/06/2004
Religion : Islam
Nationality : Indian
Gender : Male
Languages known : Tamil , English, Hindi
Visa Status : Visit visa (Up to April 4th 2024)
Passport No : W6684562

Declaration

I hereby declare that the above given information is true up to my knowledge and belief.

Your's Truly

M.NOORULASLAM

Place: Dubai