

Curriculum Vitae

Muhammad Abid Saeed

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OBJECTIVE

To get a challenging position in growth and career oriented Organization, where challenges are a routine work and where I sure the best of my abilities and qualification for the progress of that organization and upgrade my career.

PERSONAL INFORMATION

✓	Father's Name	:	Saeed Ahmad
✓	Date of Birth	:	07-09-1993
✓	Passport No	:	LN597820
✓	Marital Status	:	Single
✓	Religion	:	Muslim
✓	Nationality	:	Pakistani
✓	Visa Type	:	Visit Visa
✓	Visa Expiry	:	07-08-2023

Summary

Seeking to get a career oriented job in a professional environment that offers utilization of my skills and provide learning opportunities to keep pace with advanced technologies.

Experience

Retail Merchandiser

Metro Cash & Carry

11/2018-11/2020

Responsibilities

- ❖ Maintained store shelves by inspecting corporate product displays, removing damaged or out-of-date products, tidying store shelves, and ensuring that products are displayed optimally.
- ❖ Provided point-of-purchase and shelf management services to increase store sales.
- ❖ Reviewed priorities with supervisor and discussed specific instructions, product promotions, new items, and price change determined call schedule.

Customer Service Cashier

Pakistan Super Market

03/2021-Present

Responsibilities

- ❖ Welcoming customers, answering their questions, helping them locate items, and providing advice or recommendations.
- ❖ Operating scanners, scales, cash registers, and other electronics.
- ❖ Balancing the cash register and generating reports for credit debit sale.
- ❖ Processing refunds and exchanges, resolving complaints
- ❖ Bagging or wrapping purchases to ensure safe transport
- ❖ Prepare product or service reports by collecting and analyzing customer information.
- ❖ Maintain financial accounts by processing customer adjustments

Ecommerce Order Picker

Uniliver Warehouse

10/2021-11/2022

Responsibilities

- ❖ Receive and put away inventory
- ❖ Get customer orders ready and pack them up



- ❖ *Load boxes into trucks for shipment*
- ❖ *Use Scanners to read bar codes on products*
- ❖ *Ensure Product meet quality requirements*

Skills

- ❖ *Budget Management.*
- ❖ *Excellent Listener*
- ❖ *Poised under Pressure*
- ❖ *Friendly, Courteous and Service Oriented*
- ❖ *Quality Assurance*
- ❖ *Solid Written and Verbal Communicator*
- ❖ *Communication*

Extra-Curricular Activities

- ❖ *Books Reading*
- ❖ *Newspaper Reading*
- ❖ *Football Playing*

Education

- ❖ *Matriculation from FBISE Islamabad 2009. Marks(637/1050)*
- ❖ *F.A from BISE Multan 2011.
Marks(564/1100)*
- ❖ *B.A from BZU Multan 2016.
Marks(413/800)*
- ❖ *L.L.B from BZU Multan 2019.
Marks(1013/2100)*

References

Reference will be furnished if required